

<b>MORANBAH STATE HIGH SCHOOL P&amp;C GENERAL MEETING MINUTES</b>	
<b>AGENDA ITEM</b>	
<b>Date of General Meeting:</b>	Monday 29 November 2021
<b>Members Present:</b>	Jackie Wood, Tracy Jarvis, Stacey Dolan, Michelle Pole, Ashley Spain, Matthew Huggett, Rebecca Huggett, Kylie Otago, Amanda Raymond, Veronica Johnstone, Tanya Crawley, Kristy Bartlett, Rachael Lewis, Melissa Brianna Baggow, Alaina Earl
<b>Apologies:</b>	
<b>Others Present:</b>	
<b>Previous Minutes accepted:</b>	Motion: Previous minutes tabled and accepted as true and accurate Moved: Ash Spain Seconded: Tracy Jarvis All in favour
<b>Business arising from previous minutes:</b>	<ul style="list-style-type: none"> <li>• Mel has compiled an updated uniform list for Intersport reflecting the changes voted on at the last meeting. In correspondence with Michelle, the new MSHS logo will be starting on new uniforms as they are ordered. All uniforms order for 2022 by Intersport will have the current logo on them. In order to allow 3 years for new uniforms purchased in 2022, the firm changeover date for the new logo on the uniform will be January 2026. Motion: January 2026 will be the firm changeover date for the school uniform to have the new logo. Moved: Melissa Wescott Seconded: Jackie Wood All in favour: Action: Melissa to write and official P&amp;C letter to Intersport re: firm changeover date for uniforms being January 2026. Any uniforms purchased now and in 2022 with the current logo will be able to be worn until January 2026.</li> <li>• Matt hasn't contacted the Moranbah Bulldogs. Matt to tell them to ring and talk to Michelle about their idea. Action: Matt to contact Tommo and ask him to call the school to speak with Michelle.</li> <li>• The school updates the Student Code of Contact every year and we need the executive P&amp;C members to read and sign off on it. Action: Michelle will email to the executive and Matthew will sign and return a copy.</li> </ul>
<b>Correspondence</b>	
Inward (as listed)	<ul style="list-style-type: none"> <li>• 24 November Email – Email from the school thanking us for the donation to awards night</li> </ul>

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Outward (as listed)	<ul style="list-style-type: none"> <li>• Nil</li> </ul>
Business arising from the correspondence	<ul style="list-style-type: none"> <li>• Nil</li> </ul>
<b>Treasurer's report:</b> Financial statements, and any business arising from these.	Not provided as the end of the month is not until after the meeting.
<b>Tuckshop report:</b>	Nil to report.
<b>Principal's Report:</b>	<p>Michelle Pole presented her report to the P&amp;C (in file). Summary:</p> <ul style="list-style-type: none"> <li>• School currently identifying calendar dates for 2022. The school will provide a calendar to families and will invites on Facebook. P&amp;C dates can be added to the calendar and the facebook invites.</li> <li>• The school will be looking at moving formal earlier in the year. There were some issues with students bringing alcohol into the formal and/or going to the pub between graduation and formal and coming after consuming alcohol. A large number of students wanted to leave early and contacted parents to get permission to leave. Potential for Term 1, Term 2 or early Term 3 event. Consultation will occur next year.             <ul style="list-style-type: none"> <li>○ Parent Concern that if its Term 1 there is not a lot of time to get hair/makeup/dress \$\$\$ together.</li> <li>○ The debutante ball is on in early April next year.</li> <li>○ Community need to know about the date as soon as possible.</li> </ul> </li> <li>• Strategic Plan and Annual Improvement Plan. Every four years the school develops a school strategic plan, and each year there is an annual improvement plan that aligns to the strategic plan. The new strategic plan has two explicit improvement agendas (EIA's) to focus their work. These are             <ol style="list-style-type: none"> <li>1. All students achieving to a high standard</li> <li>2. All teachers teaching to a high standard</li> </ol>             Within this there will be 7 areas of working:             <ul style="list-style-type: none"> <li>○ Positively promote high expectations for student engagement and achievement in learning.</li> <li>○ Progress students as digital learners to enhance engagement and achievement.</li> <li>○ Build capacity of staff to use date to differentiate.</li> <li>○ Build a shares commitment to and capacity to implement school's pedagogy process.</li> <li>○ Continue development of curriculum.</li> <li>○ Build a collective understanding of the school's vision, value and EIA agenda.</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"><li>○ Build teacher leadership through capacity and development processes in line with school initiative and improvement strategies.</li><li>● Stakeholder meeting and policy working party. These went very well, and will become a recurring part of our school calendar.<ul style="list-style-type: none"><li>○ Review of bullying policy – 4 parents, 4 staff members, 5 students met. Working on an updated policy.</li><li>○ Week 5 each term will continue this. 9am-11 for the working party – policy review. 12pm-2pm – stakeholder meeting.</li></ul></li><li>● 2022 Fees and Student Resource Scheme – reviewing this years fees and SRS. Stacey will present these at the first P&amp;C meeting next year.</li></ul> <p>Motion: Principals report accepted Moved: Matthew Huggett Seconded: Jackie Wood All in favour</p>
<b>General Business:</b>	<ul style="list-style-type: none"><li>● Parent asked can CH dates please to be shared with families. Can it be added to the schools facebook page. Rachael said that some sports did nominations today on parade at school today. Ash said the swimming carnival will be Week 3 Term 1 to fit in with CH dates.</li><li>● Several comments from people around town to P&amp;C members mentioned that there were very few boys in the leadership team for 2022. Can the school consider running some mentoring for boys to get them interested. Michelle commented that this is something the school would like to start in Year 7 next year with student council. Alaina said that the primary schools do a radio confidence booster with the leaders which is very valuable.</li><li>● Parent asked why there was no dux award at awards night? Ash said that the decision was made not to have a dux as last year the top ATAR was not the student awarded dux? Some parents suggested that we have both. A dux based on school results at the Awards Night and then an award for top ATAR during the induction ceremony in the following year.</li><li>● Question about staffing for next year. How many teachers are leaving, how many are you looking for? Michelle said it is a constantly changing process. There are approximately 10 teachers transferring at the end of the year. Just this week we have had one teacher that was coming next</li></ul>

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	<p>year change their mind and one teacher that is here resign as they have another job.</p> <ul style="list-style-type: none"><li>• Melissa said that the AGM meeting needs to be called with at least 1 month notice, do we want to call that now? Rebecca said I don't know if the financials will be finished and audited by January, and suggested we decide on the date at the next meeting and hold the AGM in March.</li></ul>
<b>Motions moved from meeting:</b>	<p>Motion: Previous minutes accepted as true and accurate. Motion: January 2026 will be the firm changeover date for the school uniform to have the new logo. Motion: Principal's report accepted.</p>
<b>Actions from the meeting:</b>	<p>Action: Melissa to write and official P&amp;C letter to Intersport re: firm changeover date for uniforms being January 2026. Any uniforms purchased now and in 2022 with the current logo will be able to be worn until January 2026. Action: Matt to contact Tommo and ask him to call the school to speak with Michelle. Action: Michelle will email to the executive and Matthew will sign and return a copy.</p>
<b>New Members:</b>	
<b>Date of next meeting:</b>	February 7 2022 at 6pm at the Workers Club
<b>Close:</b>	6:52pm
<b>Minutes prepared by:</b>	Rebecca Huggett