

MORANBAH STATE HIGH SCHOOL P&C GENERAL MEETING MINUTES	
AGENDA ITEM	
Date of General Meeting:	Monday 8 November 2021
Members Present:	Rebecca Huggett, Matthew Huggett, Melissa Westcott, Michelle Pole, Hans Binnekamp, Stacey Dolan, Tracy Jarvis, Tim Knox, Lauren McCulloch, Kerryn Nicholas, Melissa Hodgkinson, Tanya Crawley, Rachael Lewis, Tracey Croce, John Croce, Anthony Edwards, Jenny Leach, Angela Petersen, Ashley Spain, Leisa Westerman
Apologies:	Jackie Wood
Others Present:	Dallas Gostelow, Luarna Walsh, Phil Fisher
Previous Minutes accepted:	Motion: Previous minutes tabled and accepted as true and accurate Moved: Matthew Huggett Seconded: Rachael Lewis All in favour
Business arising from previous minutes:	<p>1. Uniforms changes:</p> <ul style="list-style-type: none"> ○ Items <ul style="list-style-type: none"> Boys Formal – keep current short and add an elastic waist short option Girls Formal – keep current skirt and short, and add an elastic waist skirt option Girls sports – phase out the unisex sport short (too short and wrong font), and move MSHS embroidery from right side to left side of the skirt to match the shorts ○ Current policy wording – keep current wording of “only purchased from intersport” <p>Motion: The listed changes be implemented into the current policy. Moved: Melissa Wescott Seconded: Rebecca Huggett Majority in favour Action: Melissa to communicate uniform changes to Intersport.</p>
Correspondence	
Inward (as listed)	<ul style="list-style-type: none"> • 2 November Email – Rachael Lewis asked for an updated P&C Presidents Forward for the student code of conduct. • 6 November Email – Moranbah Bulldogs, interest is installing AFL goal posts at school • 8 November Email – Michelle Pole requested a copy of the agenda 1 week before the meeting <p>Action: Matthew to contact Tommo for more information about the AFL goal posts.</p>
Outward (as listed)	<ul style="list-style-type: none"> • Nil

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<p>Business arising from the correspondence</p>	<ul style="list-style-type: none"> • Matthew updated the P&C Presidents Forward for the student code of conduct. • Tommo contacted all three schools with this email. AFL goal posts would be good for kicking practice but not for a proper game. Students can't tackle sports on the oval at lunch time, only touch. Could be used in PE. Oval has lots of holes that develop due to wildlife which is a concern also. Matthew to contact Tommo to clarify the information in the email about AFL goal posts and funding options and feed back to the P&C. • Agenda items – Email to go out Friday 10 days before meeting seeking agenda items. Agenda sent out with reminder 7 days before.
<p>Treasurer's report: Financial statements, and any business arising from these.</p>	<ul style="list-style-type: none"> • Attached Treasurers Report <p>Account Balances at 31st October 2021: Bright Kids Account: \$ 4,064.84 Tuckshop Account: \$ 102,613.09 General Account: \$ 784.37 Business Account: \$ 23,100.00 TOTAL: \$130,562.30</p> <p>Motion: Treasurer's report accepted Moved: Rebecca Huggett Seconded: Mel Westcott Voted all in favour</p> <ul style="list-style-type: none"> • Rebecca – Bright Kids mobile account finally sorted, even got a refund cheque for \$76.65 • Mel – Do we need to reorganise the account or close the Bright Kids account? • Rebecca – We still have some reimbursements coming out so let's leave it for now.
<p>Tuckshop report:</p>	<ul style="list-style-type: none"> • World tuckshop day last Friday, ladies received a certificate from the P&C • Rebecca – parts have been ordered for the Bain Marie
<p>Principal's Report:</p>	<p>Michelle Pole presented her report to the P&C (in file). Summary:</p> <ul style="list-style-type: none"> • Term 4 mid-term rewards day – 460 students were eligible for the ice cream bar rewards event

- World Teachers day – thank you for the platters provided to staff. They were happy to receive acknowledgement of the work they do every day.
 - Tuckshop Day – we acknowledged our three tuckshop ladies with chocolates and certificates to show the appreciation of the work they do.
 - Staff appreciation day – moving forward in 2022 the school will celebrate all staff on world teachers day instead of individual groups through the year, to acknowledge that we work as a team to raise our students to be the best they can be.
 - School leadership 2022 – staff have been notified of their positions of leadership for 2022 (Behaviour Management Coach, Year Coordinators, Sports coordinator, shadow Head of Departments. Currently conducting interviews for Guidance Officer, and head of department for English, HPE, Special Education.
 - Working Party – Michelle will be forming a working party of parents, staff and students to review current policies. First policy will be the bullying policy, using the Bullying No Way resources. If you would like to nominate
 - Occupational violence – there has been an alarming number of occupational violence incidents (where staff suffer physical or mental abuse from students, parents or community members). This includes instances of:
 - parents forming groups to intimidate staff
 - parents coming into the school and abusing staff in offices and classrooms
 - parents yelling in classrooms to intimidate students
 - parents making negative comments on social media
 - slanderous remarks being made about staff and being distributed without evidence
 - staff being assaulted by students
 - staff being sworn at by parents and students
- Similar interactions are happening between students:
- using social media to bully others
 - forming large groups to intimidate others
 - slanderous remarks on social media
- Students are at school 6 hours per day. They are at home 18 hours a day. We need to work together to support each other and get the best possible outcomes and achieve high standards of participation and interaction between school staff, students and community.

Motion: Principals report accepted

	<p>Moved: Ash Spain Seconded: Matthew Huggett All in favour</p>
<p>General Business:</p>	<ol style="list-style-type: none"> 1. Bullying discussion <ul style="list-style-type: none"> • Parents are concerned with student well-being, for the students who are bullied and those that witness bullying. • Several parents volunteered their stories with what their students have faced • Discussion of interactions with school staff about bullying had both positive and negative interactions mentioned. • Timelines for communication from the school were put forward as a concern. Parents reiterated that the first step of a teacher/the school should always be to call the parent and speak with the parent to advise them that a bullying event has occurred at school so they are aware of the matter. • Often problems at school start outside of school in the community and on social media and is then brought into school. • The school reiterated that the first step of a student or parent should always be to call the school and speak with a year level coordinator or deputy to advise them of negative interactions at school so they can look into the matter. • Parents are concerned that the students involved in incidents are not facing consequences for their actions. • School staff explained that we cannot discuss a student with anyone except their parent or guardian, therefore we cannot pass on details of consequences. • Parents think that the school needs to make other parents accountable for their child's actions, and arrange meetings between parents of students involved in an incident if requested. • School staff explained they can request that parents attend a meeting but they cannot force them to attend if they refuse. • School staff have faced outbursts and threats of violence from parents and students in the playground, and classrooms. • Parents mentioned that there is a lot of anti-school sentiment in the community and on social media, but the overwhelming majority of people who are questioned about what they say do not have a personal case of bullying to share, instead they say it is what they have heard. • Many of the commenters on social media about the school do not have a student at the high school or have not had one there for many years. • One parent mentioned that at a recent event, a group of parents admitted that they do not want to go through their child's phone because they are worried about what they might find. • Parents mentioned that we are dealing with teenagers and there is a lot about their lives that they don't want to tell their parents or their teachers.

	<ul style="list-style-type: none">• The way students talk to each other in the playground is an issue as well as the way students talk to teachers• Suggestion of student representatives helping to combat bullying in the playground.• The current mobile phone policy was introduced to try and reduce negative social media interactions.• School staff are often faced with defiant behaviour and foul language from students when they try to implement the mobile phone policy. Often students are then supported by their parents instead of being given a consequence for not following the policy.• In some instances what a child is telling their parent is not the whole truth and parents need to listen to both sides of the story.• There general support for the working party to start with the bullying policy review.• Suggestions that an impartial person be brought in to run the meetings. Michelle suggested Matt Newell to facilitate this first meeting of the working party.• Suggestions that we adopt a policy from a school that has undergone this same process.• Recognition that our community demographics are unique with atypical working hours for a lot of parents, some students being home alone for long periods of time or looking after younger siblings while parents are at work, and no nearby alternate school for student to attend, and a policy needs to be developed that fits our unique situation. Additionally, the Qld Department of Education has regulations that must be followed.• Michelle suggested Matt Newell to facilitate this first meeting of the working party. His was recently a principal in regional QLD and is currently working in central/regional office.• Consensus that the working party will consist of staff, community, students.• Parties interested in nominating to be on the working party are to email the principal (mpole1@eq.edu.au) to nominate. The first meeting will be 24 November 9am-11am. Michelle will ensure this information is put out to parents. <p>Action: Michelle to communicate information on the working party and how to nominate to parents. Interested parties to nominate via email.</p> <p>2. Year 12 leadership team for 2022 – Matthew took part in the leadership interviews as P&C representative and he said that the group of students he interviewed were an amazing bunch of individuals and will do an amazing job next year. He mentioned “Do it scared” that two indigenous student applicants spoke about in their applications and interviews and what a great sentiment it is – if you are worried or nervous, do it scared, or you won’t do it at all.</p>
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	<ol style="list-style-type: none">3. Kylie asked if the school could announce the newsletter on the facebook page.4. Preparations for end of year and audit: President to sign hard copy of all minutes for the audit. Action: Matthew to sign copies of all minute meetings since he became president.5. Bright Kids premises moving to MESS at the beginning of Term 1 2022.
Motions moved from meeting:	Motion: Previous minutes accepted as true and accurate. Motion: Treasurer's report accepted. Motion: Principal's report accepted. Motion: The listed changes be implemented into the current policy.
Actions from the meeting:	Action: Melissa to communicate uniform changes to Intersport. Action: Matthew to contact Tommo for more information about the AFL goal posts. Action: Michelle to communicate information on the working party and how to nominate to parents. Interested parties to nominate via email. Action: Matthew to sign copies of all minute meetings since he became president.
New Members:	
Date of next meeting:	<ul style="list-style-type: none">• Rebecca – do we need a December meeting? It would be Monday week 10. Michelle – the school will need the P&C to sign off on the Annual Improvement plan and the school improvement plan so the executive will need to meet Mel – we could have it in week 9 instead Bec – the monthly financials won't be ready for that date.• Monday 29 November, 6pm, Isaacs room, Moranbah Community Workers Club
Close:	7:30pm
Minutes prepared by:	Rebecca Huggett