

MORANBAH STATE HIGH SCHOOL P&C GENERAL MEETING MINUTES	
AGENDA ITEM	
Date of General Meeting:	Monday 15 August 2022 6:02 pm
Members Present:	Rebecca Huggett, Michelle Pole, Rachael Lewis, Hans Binnekamp, Brianna Baggow, Jackie Wood, Craig Dent, Ash Spain, Matt Huggett, Kylie Otago, Alaina Earl
Apologies:	Mel Westcott, Angela Peterson, Stacey Dolan
Others Present:	
Previous Minutes accepted:	Motion: Previous minutes tabled and accepted as true and accurate Moved: Rebecca Huggett Seconded: Jackie Wood All in favour
Business arising from previous minutes:	<ul style="list-style-type: none"> • Uniform <ul style="list-style-type: none"> ○ Girls formal skirt with elastic – will be made specially for the school so no sample. ○ Boys formal short with elastic – Rachael has sample. Taken to the boys – positive feedback about the elastic waist. Feedback about the material is that it is too heavy and not stretchy ○ Parent discussion – we aren't changing the material. ○ What is the cost of the elastic option – Action: Mel to find out the cost to see if it is the same or dearer. • Bubbler – project cost <ul style="list-style-type: none"> ○ \$28,000 already agreed on at the June meeting ○ Rebecca has applied for three grants to help cover the costs of the chiller units, filters, and installation FRRR \$10,000 BMA Peak Downs \$10,000 Anglo American \$10,000 • Mower update <ul style="list-style-type: none"> ○ \$23,000 already agreed on at the June meeting ○ Has been ordered • P&C QLD Conference <ul style="list-style-type: none"> ○ Matt booked to travel to Brisbane for the conference Thursday 25/8 – Sunday 28/8 • Executive motion passed prior to this meeting to purchase 75 mugs for the school Moved Rebecca, Seconded Jackie, All in favour

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Correspondence	
Inward (as listed)	<p>Email – Workcover interim COC Email – Stacey Dolan re ELAM tuckshop vouchers Letter – High Country Enterprises donation Email – Trivia night fundraiser – liquor licence and permission to serve alcohol Email – quote for bubblers Email – letter of support from MSHS for chiller unit installation Email – invoice for hot box lamps Email – acquittal for donation from Hi Country Enterprises Email – Moranbah State High School BM re: asbestos Email – Workcover COC Email – Remittance for council – careers expo</p>
Outward (as listed)	<p>Email – Joel Van Zanden re: sports support Email – OneMusic, complimentary licence application Email – High Country Enterprises re: bank details Grant application – FRRR \$10,000 Grant application – BMA Peak Downs \$10,000 Grant application – Anglo American \$10,000 Credit application for CCES (canteen supplies)</p>
Business arising from the correspondence	<p>Executive asbestos training complete</p> <p>Executive motion passed prior to this meeting to allow trivia night fundraiser on 12 August including alcohol sales.</p> <p>Moved Rebecca Second Melissa All in favour</p> <ul style="list-style-type: none"> • Date changed to 9 September
<p>Treasurer’s report: Financial statements, and any business arising from these.</p>	<ul style="list-style-type: none"> • Attached Treasurers Report <p>Account Balances at 30th June 2022: Tuckshop Account: \$96,459.63 Business Account: \$23,100.00 Bright Kids Account: \$8,103.84 General Account: \$574.37 TOTAL \$128,237.84</p> <p>Account Balances at 31st July 2022: Tuckshop Account: \$104,037.45 Business Account: \$23,100.00 Bright Kids Account: \$8,103.84 General Account: \$514.37 TOTAL \$135,755.66</p> <p>Motion: Treasurer’s report accepted Moved: Jackie Wood Seconded: Rebecca Huggett Voted all in favour</p>

	<ul style="list-style-type: none"> • Some fees are still occasionally being deposited into Bright Kids by parents using outdated details. Left open until now to process refunds. <p>Motion: To close the Bright Kids account to prevent further fees being deposited into this account by mistake.</p> <p>Moved: Rebecca Huggett</p> <p>Seconded: Rachael Lewis</p> <p>All in favour</p> <p>Action: Rebecca to contact bank about closing this account.</p>
Tuckshop report:	<ul style="list-style-type: none"> • Nil
Principal's Report:	<ul style="list-style-type: none"> • Staffing <ul style="list-style-type: none"> ○ Still short 3 teachers, state wide shortage ○ All in the industrial technologies area ○ Adjustments made to classes and programs due to the shortages Technology and Materials, Technology Engineering changed to Design and Technology. This is to accommodate teaching and also the materials used. ○ Currently developing links from Year 10 to Year 11 curriculum to ensure students will be able to move into senior subjects such as graphics, engineering and industrial skills. ○ Unfortunately MSTEP in its current form will not be able to be offered in 2023. We will be looking at ways we can continue to run the program and engage students in courses with outside agencies. • Vandalism <ul style="list-style-type: none"> ○ Increase in boys and girls toilets ○ Creating a working party of staff and students to address this ○ Any parents or community members with ideas are encouraged to contact the school office • Hall hire <ul style="list-style-type: none"> ○ Hire agreements have been released ○ Hall will not be available during the school day ○ Unfortunately, prolonged illness has affected the person hired to assist with hall hire which has slowed communication ○ Please call the school to discuss your hire needs. • Career Expo <ul style="list-style-type: none"> ○ Great response from industry ○ Feedback shows that the students and community value the career expo and industry talks ○ Our hospitality staff and students provided barista coffee and food, utilising the smoker (2021 legacy item)

	<ul style="list-style-type: none"> • Year 12 formal fundraiser <ul style="list-style-type: none"> ○ Final fundraiser for the current Year 12's is a trivia night on Friday 9 September ○ \$50 per person, tables of 10. Each person receives and welcome drink, each table a charcuterie board and smoked meats platter and nibbles. ○ Would be great to see lots of parents there. • Student well being program <ul style="list-style-type: none"> ○ Change to 2022 timetable allows for the new careers and wellbeing program for Year 7-12. ○ Funding has been secured to train a selected group on staff from Moranbah and surrounds in the for the Teen mental health first aid program. Training will be undertaken soon so that the program can be run at school with students by our trained teachers. ○ Anglo American has given funding for the school to be involved in The Resilience Project • Revitalisation <ul style="list-style-type: none"> ○ Plans for a carpark as a new point of access to the hall and school ○ Nodes/areas to be developed within the school. Plans will be shared as they are developed. Some examples include: <ul style="list-style-type: none"> ▪ Ninja climbing pyramid ▪ Café area with tables and chairs ▪ Sensory gardens ▪ Indigenous spaces ▪ Synthetic running track ▪ Play areas <p>Motion: That the principals report be accepted. Moved: Michelle Pole Seconded: Matthew Huggett Voted all in favour</p>
<p>General Business:</p>	<ul style="list-style-type: none"> • Fundraising opportunities <ul style="list-style-type: none"> ○ The Year 11 Coordinator provided a list of fundraising opportunities for P&C approval <p>Motion: That the following fundraising opportunities be approved by the P&C for fundraising by the current Year 11 cohort for their formal next year.</p> <ul style="list-style-type: none"> ○ Santa Photos ○ Car washes ○ Food service and the mayors ball ○ Tea towels keepsakes ○ Oztag match ○ Trivia night ○ Krispy Kreme Fundraiser ○ Stall at Christmas carols/markets ○ Stall at monthly markets ○ Pie drive/lamington drive

Moved: Rebecca Huggett

Seconded: Craig Dent

All in favour

Action: Asley to communicate with year coordinator

- Performance Hall hire fees
 - Alaina – costs for the hall hire seem exorbitant
 - Rebecca – discounts available for non profit groups
 - Hire fee list attached

- Careers Expo costs
 - Alaina – great day but too expensive for the stall holders
 - Brianna – seemed to be a few businesses missing compared to last year
 - Alaina – JCU van was amazing
 - Michelle – we looked at other expos last year to see how they were run. Sponsorship is very common at other schools. Sponsorship pays for the bags, the laptop prize.
 - Rachael – a lot of man hours go into the careers expo, staff do a lot of extra hours both on the day and leading up to the expo to set this up
 - Ashley – follow up from the career expo with BHP talks etc has been very positive

- Tuckshop complaints
 - Alaina – we've been told that kids aren't buying tuckshop because the wait time is long
 - Rebecca – I go over once a week and it is always clear in the first 20 mins – that leaves 30 mins to eat minimum
 - Kylie – when on duty it is always clear by 20mins
 - Rebecca – munch monitor line is cleared in less than 7 mins, encourage students to pre-purchase
 - Rebecca – We already have three staff on Thurs and Fri which are the busiest days
 - Rebecca – and encourage them to just buy their own – it makes the whole line quicker

- Mental Health support
 - Mental Health First Aid program – does the school need any funding from us?
 - Michelle – no it is covered
 - Brianna – the news of the suicide of a previous students wasn't addressed
 - Rachael – we are advised not to address it as a school to avoid 'sensationalising' it. After some time we will look at addressing it.
 - Rebecca – about 7 years ago we had a big wellbeing expo – students rotated through the one punch can kill, Daniel Morecombe, and suicide prevention sessions. Full day at the community centre and in town square.

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	<ul style="list-style-type: none"> • The smoker <ul style="list-style-type: none"> ○ Alaina – what a fantastic thing for the school, can it be hired out to the community? ○ Ashley – people in the school are being trained on it ○ Rebecca – maybe the school can look into possible hire at a later date. • Awards night <ul style="list-style-type: none"> ○ Alaina – what is the process for the Dux under the new system? ○ Ashley – top ATAR will be awarded next year ○ Alaina – why are kids applying for their own awards? Is that new? ○ Michelle – some awards have always been done this way, especially service and cultural awards. This gives kids an opportunity to get their own skills and achievements recognised in case teachers don't know about them. ○ Ash – some awards are still nominated by the school staff ○ Rachael – in Junior school it is really hard to know what they are doing out in the community ○ Rachael – several awards have a monetary award attached so having them nominate with info of what they do helps identify the kids ○ Rebecca – I just had my year 8 kid identify she didn't get the nomination in, that's a lesson she has learned for next year
Motions moved from meeting:	<p>Executive motion passed prior to this meeting to purchase 75 mugs for the school</p> <p>Executive motion passed prior to this meeting to allow trivia night fundraiser on 12 August including alcohol sales.</p> <p>Motion: Previous minutes accepted as true and accurate.</p> <p>Motion: That the treasurer's report accepted.</p> <p>Motion: To close the Bright Kids account to prevent further fees being deposited into this account by mistake.</p> <p>Motion: That the principals report be accepted.</p> <p>Motion: That the fundraising opportunities listed in the minutes be approved by the P&C for fundraising by the current Year 11 cohort for their formal next year</p>
Actions from the meeting:	<p>Action: Mel to find out the cost to see if it is the same or dearer.</p> <p>Action: Rebecca to contact bank about closing this account.</p> <p>Action: Asley to communicate with year coordinator</p>
New Members:	
Date of next meeting:	12 September, 6pm at the Moranbah Community Workers Club
Close:	6:50pm
Minutes prepared by:	Rebecca Huggett