

| MORANBAH STATE HIGH SCHOOL P&C GENERAL MEETING MINUTES | |
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| AGENDA ITEM | |
| Date of General Meeting: | Monday 7 February 2022 |
| Members Present: | Matt Huggett, Rebecca Huggett, Michelle Pole, Stacey Dolan, Hennie Jordan, Lesia Westerman, Brianna Baggow, Angela Petersen, Tracy Croce, Kylie Otago, Melissa Hodgkinson, Craig Dent, Suzannah Nicholas, Luke Nicholas, Kristy Bartlett, Mel Westcott, Belinda Rogers, Rhonda Stockwell, Morgan Stockwell, Sue Meighan, Jackie Wood, Rachael Lewis, Hans Binnekamp, Jarrid Kennedy, Anthony Edwards, Michelle Bosel, Tanya Crawley, Melisa Spoor, Jenny Leach, Alaina Earl, Gemma Hopes, Ashley Spain |
| Apologies: | |
| Others Present: | |
| Previous Minutes accepted: | Motion: Previous minutes tabled and accepted as true and accurate Moved: Mel Westcott Seconded: Brianna Baggow All in favour |
| Business arising from previous minutes: | <ul style="list-style-type: none"> • Mel provided a uniform update after conversations with Intersport. <ul style="list-style-type: none"> ○ Rob is still working on the uniform variations. ○ Rob is sourcing boys formal option with elastic waist. ○ Rob will order sports short and skort with the MSHS in the same font and on the same side. ○ Regarding the short version of the girls sport short, these are a special order for MSHS. Rob has reordered some sizes and added an inch to the shorts. We will look at these when they arrive to see if we are happy with the length ○ Unisex formal short is the only formal short/skirt available with plus size option, so we will need to continue with these (4XL, 5XL, 6XL). ○ Formal skirt with elastic being sourced, will be \$2.50 more per item. • Matt still to contact Tommo about AFL posts. <ul style="list-style-type: none"> ○ Action: Matt to contact Tommo • AGM date: <ul style="list-style-type: none"> ○ Lauren completed the books last week and submitted electronically to SBB partners in Mackay. ○ Rebecca took the paperwork in last week. ○ In order to allow time for the audit report to be finalised, suggested AGM date is 28 March 2022. Venue Moranbah Workers Club. Time 6pm. ○ Action: Rebecca to advertise AGM (facebook/newsletter). |

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| Correspondence | |
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| Inward (as listed) | <ul style="list-style-type: none"> • Tastebuds fundraising • Gambling Grant correspondence • Emails regarding Year 12 formal (Alaina Earl, Tammi Curtis, Nicole Henderson) |
| Outward (as listed) | <ul style="list-style-type: none"> • Gambling Grant correspondence |
| Business arising from the correspondence | <ul style="list-style-type: none"> • Discussion of Tastebuds fundraising. <ul style="list-style-type: none"> ○ Products for sale (herbs and spices, spice rubs, drinking chocolate powders, dip mixes) ○ Rebecca: Looks like a very simple process with customers ordering the product online and it is then delivered direct to their homes via Australia Post. <p>Motion: That the P&C run a tastebuds fundraiser in later Term 1 or Term 2, organised by Rebecca Huggett. Moved: Rebecca Huggett Second: Mel Westcott All in favour</p> <ul style="list-style-type: none"> ○ Action: Rebecca to pursue Tastebuds fundraiser • Gambling grant <ul style="list-style-type: none"> ○ Acquittal was completed. ○ Once assessed, the fund let us know that the payment date of the microphones was before the date the grant was awarded so the purchase was ineligible. Instead, the whole amount of the lighting invoices was accepted as eligible purchases. ○ Balance of approx. \$2100 to be spent on eligible purchases or refunded to the grant. ○ Executive agreed to spend it so two more wireless mikes have been ordered and paid for. ○ Acquittal has been resubmitted. • Year 12 formal – to be discussed later in the agenda. |
| Treasurer’s report: Financial statements, and any business arising from these. | <ul style="list-style-type: none"> • Attached Treasurers Report <p>Account Balances at 31st January 2022: Bright Kids Account: \$8,103.84 Tuckshop Account: \$ 83,933.42 General Account: \$ 344.37 Business Account: \$ 23,100.00 TOTAL: \$115,481.63</p> <p>Motion: Treasurer’s report accepted Moved: Rebecca Huggett Seconded: Mel Westcott Voted all in favour</p> |

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| Tuckshop report: | <p>Tuckshop staff have had a delayed start to the year. Sharon took two weeks unpaid leave. Maria and Leesa are casual and we were unable to roster any shifts.</p> <p>For the next month the ladies will work the same number of daily hours as last term until we develop a new workflow with the new timetable.</p> |
| Principal's Report: | <p>Michelle Pole presented her report to the P&C (in file). Summary:</p> <ul style="list-style-type: none">• Start to 2022 School Year: Different start to the year with Year 11's and 12's online learning in week 2 and all year levels starting back to school in person in week 3. Today was the first day back.• Staffing: The school currently has 10 vacancies for staff. We have all classes currently covered but need the additional staff for planning and internal relief staff. We have just secured 2 today. The region has 70 teaching vacancies. The primary school principals are assisting with mentoring of early career teachers. The primary school, regional and central office are also assisting with some teachers available for supervisions for the first few weeks. The Technology department in particular is stretched for staff, and we are collaborating with BHP where we have boilermaker and electrical staff attending MSHS Mon/Tues/Fri to assist with practical lessons for our students.• Year 12 Formal: The consultation process has begun with the Year 12 students and parents about the timing of the 2022 formal. There was a lot of feedback on social media to voice concern about the dates in the survey sent out. After listening to parents concerns and speaking to the Year 12's cohort, students will form a formal committee to discuss the pro's and con's of different dates in 2022.• New building: Planes are being to be built on the grounds, likely to go where L block and the P&C donga are. Will lose L block and the two classrooms there, but the new building will have a staff room, 6 classrooms and a lab space.• IT infrastructure – this year we have gained a new, experienced, Information Technology Head of Department. Karen will also be developing our Technology infrastructure in the school. <p>Motion: Principals report accepted Moved: Matt Huggett Seconded: Angela Petersen All in favour</p> |

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| <p>General Business:</p> | <ol style="list-style-type: none">1. Discussion of Year 12 formal<ul style="list-style-type: none">• Matt read the emails to the P&C email address (all of which had also been sent to the principal/deputy principal).• Michelle: The school spoke to the Year 12's today. They came up with the idea of having the formal on Friday Week 9 Term 4. They are forming a committee and letting her know who will be on the committee this week.• Parent: The biggest concern isn't just that we don't like the proposed dates. It is that the kids weren't consulted.• Parent: Fundraising is a big concern as well for the dates put forward as options.• Ashley: The school will continue to consult with the kids in the formal committee.• Mel: Moranbah community centre is due to be renovated at the end of the year, so that might need to be a factor in deciding on dates.• Michelle: We can use the school hall for the formal.• Parent: What does the school actually have against the traditional date?• Michelle: The school doesn't want it on the same day as the graduation. The graduation ceremony is the celebration of their schooling. The formal is an event that the school puts on and we do not want to have something like last year where the school cannot impose consequences for poor behaviour at the event.• Parent: Some more communication and clarity around the reasons for moving it from the last day of school would have been valued by the community.• Ashley: The possibility of Covid causing a cancellation of the event is a real concern. If the event is scheduled for the last day of school and we are forced to cancel, there is no other time it can be put off until. Whereas if it is held earlier in the year and we need to cancel, we can still try to put it on later.• Parent: The community has the expectation due to the long standing tradition• Parents: Will the decision of the Year 12 committee be the date that is chosen?• Michelle: Not necessarily, if they choose a date that the school does not consider appropriate, they may need to compromise on the date.• Parent: Will you give them some dates that are not going to be suitable. That way they can make an informed choice.• Michelle: We will look at the dates with the committee.• Parents: Happy that the kids will be involved in the process.2. Bright Kids donga<ul style="list-style-type: none">• Mel: With the building of the new block, will the donga need to be moved?• Rebecca: we will need to clear it out – there is a lot of Bright Kids paperwork in there that needs to be archived for 30 years.• Rebecca: Who owns the donga? Is it the schools or the P&C's? |
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| | <ul style="list-style-type: none">• Mel: It was donated to Bright Kids when they started, which was run by the P&C at the time.• Stacey: The school is happy to store the archived paperwork.• Rebecca: I asked the tuckshop staff to do some archiving at the end of last year when the tuckshop was a bit quiet and we got some done but the air conditioning in there is broken and we temperatures were pretty hot.• Mel: We could donate the donga to MSS for their OHSC. <p>3. Discussion of community perception of MSHS</p> <ul style="list-style-type: none">• Parent: There is a real issue with lack of communication from the school to the parents, which has resulted in a loss of trust. Examples include the new timetable, the formal date, the lack of teachers, late communication about timetables, the MSTEP program, delay to camps, etc.• Parent: Consultation is not started far enough in advance with parents and at times is informed after the fact.• Ashley: This is something we will seek to rectify this year. The school wants to be a place that is seen as valued and respected in the community.• Mel: The school has put working parties in place to address issues that have been raised in the past and will continue to do so.• Stacey: The P&C meetings are a good place to have the consultations about these issues.• Parent: We need to be notified a bit earlier about changes that are being considered, and the method of communication needs to be one that can be accessed by all parents (not just a facebook post).• Parent: One example is student wearing the formal uniform today – there no clear instructions sent out, no time to prepare.• Parent: There needs to be multiple access points for this information. We have children in the other schools in town and we do not have this issue with them.• Parent: We know that info about Covid comes in and changes all the time, but we still need official notification of information that affects our kids. Then we can help address their anxiety because we have the information from the school – not just hearsay from the students and the community. We need access to the facts and steps the school is taking.• Mel: There are many areas of need in Moranbah, not just in the high school. Childcare in town is missing 14 positions, retail etc – it is not just a Moranbah SHS issue.• Mel: we need to keep giving the negative and the positive feedback and let them have a chance to make the changes. The working parties haven't had a chance to make a lot of changes yet.• Parent: The school needs to keep the community informed. Maybe they can help solve some of the issues. For example, there are at least three people in town with science degrees and teaching degrees that aren't working. Maybe if the community knew the school needed teachers they could help. |
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| | <p>4. Staff acknowledgements</p> <ul style="list-style-type: none">• Parent: Can the P&C formally acknowledge Ash Newton for her Australia Day awards and what she does for our school and arts community.• Parent: Jennie Brown has just hit her 30 year anniversary in teaching and all at Moranbah.• Rebecca: Remember that we cannot spend P&C funds on gifts as we are bound by the government regulations around this, but I can write a letter on behalf of the P&C to congratulate these two ladies.• Action: Rebecca to write a letter on behalf of the P&C to Ashleigh Newton and Jennie Brown |
| Motions moved from meeting: | <p>Motion: Previous minutes accepted as true and accurate. Motion: Tastebuds fundraiser to be put into motion by Rebecca Huggett. Motion: Treasurer's report accepted. Motion: Principal's report accepted.</p> |
| Actions from the meeting: | <p>Action: Matt to contact Tommo Action: Rebecca to pursue Tastebuds fundraiser Action: Rebecca to write a letter on behalf of the P&C to Ashleigh Newton and Jennie Brown</p> |
| New Members: | |
| Date of next meeting: | March 7 2022 at 6pm at the Workers Club |
| Close: | 7:15pm |
| Minutes prepared by: | Rebecca Huggett |