

<b>MORANBAH HIGH P&amp;C ASSOCIATION GENERAL MEETING MINUTES</b>			
<b>AGENDA ITEM</b>			
<b>Date of General Meeting:</b>	Monday 21 October 2024		
<b>Members Present:</b>	Matthew Huggett, Rebecca Huggett, Ingrid Clein, Jackie Wood, Tanya Crawley, Megan Wright, Belinda McKeough, Ben Terry, Michelle Pole, Ashley Spain, Kylie Otago, Stacey Dolan		
<b>Apologies:</b>	Elaine Gilmartin, Amanda Smith, Gabby Halverson		
<b>Others Present:</b>			
<b>Previous Minutes accepted:</b>	Motion: Previous minutes tabled and accepted as true and accurate Moved: Jackie Seconded: Michelle Pole Carried		
<b>Executive Motions:</b>	Nil  Executive Motion: Moved: Seconded: Approved: Carried		
<b>Business arising from previous minutes:</b>	<ul style="list-style-type: none"> <li>• NAB signatures and cards. Finalised</li> </ul>		
<b>Fundraising</b>	<ul style="list-style-type: none"> <li>• Pilchers containers for change                             <ul style="list-style-type: none"> <li>- Nil new information</li> </ul> </li> <li>• Comedy night                             <ul style="list-style-type: none"> <li>\$10,000 from Council, \$3500 from concession</li> <li>\$7700 profit</li> <li>Next comedy night in 2025, Possibly week 4 or 5</li> </ul> </li> <li>• P&amp;C Raffle                             <ul style="list-style-type: none"> <li>\$600 markets raffle</li> <li>\$1500 raffle on the night</li> </ul> </li> <li>• Trivia semester 1, still to be confirmed</li> </ul>		
<b>Correspondence</b>	Date	Inward	Outward
	13/09/2024	MSSH – Awards night donation invoice	Forwarded to accounts
	27/09/2024	Notice of QCPCA AGM 2024	Forwarded to President
	30/09/2024	P&Cs QLD AGM and Election of Directors 2024	Forwarded to President
	21/10/2024	Link for exemption for Community Liquor Permit – From MSSH	

## MSHS P&C Meeting October 2024

	01/10/2024	Christmas P&C fundraising opportunity - Josie's Jewels earrings	
	02/10/2024	Bidfood Delivery - MSHS	Added to agenda
	03/10/2024	Electrical Repairs	Added to agenda
	07/10/2024	CHANGE OF DISTRIBUTOR FOR YOUR STREETS ICE CREAM	Completed and returned 09/10/2024
	10/10/2024	Community Wellness Group Support	Added to agenda
	15/10/2024	Important update -State Wage Case	
	16/10/2024	Liquor Licence Exemption for MDC concert	
	18/10/2024	New Positive Duty for P&Cs to Prevent Unlawful Discrimination and Harassment	
	21/10/2024	IRC Regional Australia Day Awards	Added to agenda
	21/10/2024	Quote QU1082 Jenkins Enterprises	Added to Agenda
Business arising from the correspondence		<ul style="list-style-type: none"> <li>• Liquor Licencing for events – Motion to leave responsibility of decision to the Principal regarding liquor permits for events at the Performance Hall <ul style="list-style-type: none"> <li>- Moved: Rebecca Huggett</li> <li>- Seconded: Jackie Wood</li> </ul> Carried </li> <li>• Community Wellness Group Support – <i>Matt to follow up with Jess/BHP</i></li> <li>• Michelle and Stacey have the following concerns: <ul style="list-style-type: none"> <li>- On exiting the car park the truck will be reversing out the entry only onto Mills Ave (This is a safety risk)</li> <li>- All other oversized vehicles including coach buses etc.. are requested to park in the bus set down area outside on the road, this would be safest alternate area for this large truck to park and deliver.</li> <li>- Noting that our hospitality department also order from Bidfood and already meet the truck and take delivery of their own orders.</li> <li>- The purpose of the boom gate and restricted access to this area is for student safety as this is a space that students access at all times through the day.</li> </ul> </li> <li>• <i>School has ordered a flat bed trolley.</i></li> <li>• <i>Deliveries will continue to be unloaded at the front of the school</i></li> <li>• <i>Trucks are unable to maneuver in tight space. Must reverse down the roadway. Unsafe</i></li> </ul>	

**MSHS P&C Meeting October 2024**

	<ul style="list-style-type: none"> <li>• We have been notified by the electrician that completed the test and tagging over the holidays that the following items failed:             <ul style="list-style-type: none"> <li>- Large fridge failed electrical earthing tests and needs to be repaired</li> <li>- 2 x warmers that have exposed wires</li> <li>- 1 x sandwich press that is missing a cable gland fixing</li> <li>- Quote received for sandwich press</li> </ul>             COLUSSI Electrical kindly repaired the fridge and pie warmers free of charge so that they would be useable on return to school. Adam looked at the sandwich press and it was more than a quick fix and has not been repaired.           </li> <li>• Quote – Jenkins Enterprises</li> </ul> <p>Motion to purchase sandwich press up to \$1500          Moved: Matt Huggett          Seconded: Rebecca Huggett          Carried</p> <ul style="list-style-type: none"> <li>• IRC Regional Australia Day Awards             <ul style="list-style-type: none"> <li>- Opportunity to run the bar. \$500 donation + bar takings</li> <li>- Also 3 to 4 young people to serve canape. Additional \$500 donation.</li> </ul> </li> <li>- <i>Ash to take the lead with organising volunteer roster.</i></li> <li>- <i>Rebecca to supply square information for use on the night</i></li> </ul>
<p><b>Treasurer’s report:</b>          Financial statements, and any business arising from these.</p>	<p>Attached Treasurers Report</p> <ul style="list-style-type: none"> <li>• Account Balances at 1 September 2024:             <ul style="list-style-type: none"> <li>○ Tuckshop Account: \$35807.35</li> <li>○ Grants/General Account: \$9426.62</li> <li>○ Long Service Leave: \$23,100</li> <li>○ Business Account: \$0</li> <li>○ TOTAL: \$68,3333.97</li> </ul> </li> </ul> <p>Motion: Treasurer’s report accepted          Moved: Rebecca Huggett          Seconded: Jackie Wood          Carried</p> <p>Need to look at adding more into Long Service leave account.</p>
<p><b>Tuckshop report:</b></p>	<ul style="list-style-type: none"> <li>• Accounts             <ul style="list-style-type: none"> <li>- No response from P&amp;C QLD</li> </ul> </li> <li>• Upgrade             <ul style="list-style-type: none"> <li>- Screen door – facilities request</li> <li>- Airconditioning to be replaced with upgrade</li> <li>- Pie warmers, display fridge included – No</li> <li>- One new oven and current oven</li> <li>- Commercial dishwasher – included</li> <li>- Grease trap – already installed</li> <li>- New Coldroom – included (possible repair to current motor)</li> <li>- SRC will become dry store</li> <li>- Office will be where current dry store is located.</li> </ul> </li> </ul>

**MSHS P&C Meeting October 2024**

<p><b>Principal's Report:</b></p>	<p>Attached Principals Report</p> <p>Motion: That the principals report be accepted.          Moved: Michelle Pole          Seconded: Matt Huggett          Carried</p>
<p><b>General Business:</b></p>	<ul style="list-style-type: none"> <li>• Awards nights             <ul style="list-style-type: none"> <li>- Very successful</li> <li>- Uniform compliance have improved</li> </ul> </li> <li>• 22 November – Year 7 orientation day             <ul style="list-style-type: none"> <li>- 176 students</li> <li>- P&amp;C support for parent breakfast</li> <li>- Hats for new students from tuck shop</li> </ul> </li> </ul> <p>Motion that P&amp;C give \$300 for new parent breakfast          Moved: Belinda McKeough          Second Matt Huggett          Carried</p> <p>Bronwyn – State Primary School          Enquiring regarding using the smoker at Cocktails in the coalfields 2025.</p> <p>Tuckshop Menu – daily specials</p> <p>Working B – Civil safety             <ul style="list-style-type: none"> <li>- Need a date</li> <li>- Durrington gardens</li> <li>- Skip Bin: shrubs, wood</li> <li>- Clean fill – must be correct grade</li> </ul> </p> <p>Community Benefit Grant - \$35,000 seating, applying for \$50,000             <ul style="list-style-type: none"> <li>- BFX</li> <li>- Felton Seaton</li> </ul> </p>
<p><b>New Members:</b></p>	<ul style="list-style-type: none"> <li>- Ben Terry</li> </ul> <p>Moved: Michelle Pole          Seconded: Matt Huggett          Carried</p> <ul style="list-style-type: none"> <li>- Megan Wright</li> </ul> <p>Moved: Michelle Pole          Seconded: Matt Huggett          Carried</p>
<p><b>Date of next meeting:</b></p>	<p>Monthly Meetings: Week 4 and Week 9 of term          Next meeting date is Monday 25 November, 6:00pm at the Blue Shed.</p>
<p><b>Close:</b></p>	<p>7:12pm</p>
<p><b>Minutes prepared by:</b></p>	<p>Ingrid Clein</p>