

MORANBAH HIGH P&C ASSOCIATION – ANNUAL GENERAL MEETING

AGENDA – 17th MARCH 2025

AGENDA ITEM

Date of AGM	6:04pm, 17 March 2025				
Welcome	President				
Attendance and Apologies	Attendance: Rebecca Huggett, Matthew Huggett, Megan Wright, Ash Spain, Gabby Halverson, Ben Terry, Stacey Dolan Quorum has been reached (5) Apologies: Amanda Smith, Michelle Pole, Elaine Gilmartin				
Confirmation of minutes read and accepted as true and correct	Motion: That the 2024 AGM minutes be confirmed as a true and accurate record. Moved: Matthew Huggett Seconded: Gabby Halverson Carried				
Business arising from previous AGM	Nil				
Receipt & adoption of the P&C's audited annual financial statement and treasurer's report	Treasurer's report: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Bank balance @ 31/12/2024</td><td style="text-align: right;">\$51,952.13</td></tr> <tr> <td>P&C Net profit for 2024</td><td style="text-align: right;">\$8,050.95</td></tr> </table> <p>Motion: That the auditors report be accepted as tabled. Moved: Gabby Halverson Seconded: Rebecca Huggett Carried</p>	Bank balance @ 31/12/2024	\$51,952.13	P&C Net profit for 2024	\$8,050.95
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P&C Net profit for 2024	\$8,050.95				
Receipt & adoption of the President's annual report	<p>The school tuckshop is our main source of income, followed by grants.</p> <ul style="list-style-type: none"> • Tuckshop sales were up 18% from last year, and after wages and food costs, the tuckshop made approximately \$32,000 profit. \$18,000 of this profit was used for the IT trainee wages in 2024. • IRC donated \$8000 for the Career Expo • We received \$3200 to help put on the trivia night and \$13,500 to help put on the comedy night. Profits from these nights are earmarked for outdoor seating. • We also received \$3,800 from BHP for the seating and \$1000 from IRC for serving at the Australia Day awards which will also go towards seating. • The Trivia Night was attended by around 80 people and was well supported by the MSHS teaching staff. We raised over \$4,000. • The Comedy Night was attended by about 150 people and we raised approximately \$7,000 from that event. <p>I would like to thank the executive committee for volunteering their time to help run the P&C, especially Treasurer Gabby Halverson who has put in a huge number of hours towards the P&C.</p> <p>Motion: That the Presidents report be accepted. Moved: Matthew Huggett Seconded: Ash Spain Carried</p>				
Applications for membership	<p>Motion: That membership applications for Rebecca Huggett, Matthew Huggett, Gabby Halverson, Ash Spain, Stacey Dolan, Ben Terry and Megan Wright be accepted. Moved: Rebecca Huggett Seconded: Stacey Dolan Carried</p>				
Declaration of executive positions as vacant	Matthew: All executive positions on the P&C are now declared vacant.				

Election of officers/executive committee	We have not received any nominations for President, Vice President, Secretary or Treasurer prior to the AGM. Nominations will be taken from the floor. Nominations:				
	Position	Nominee	Nominated by	Seconded By	Vote
	President	Matt Huggett	Rebecca Huggett	Stacey Dolan	Carried
	Vice Pres	Ben Terry	Ash Spain	Gabby Halverson	Carried
	Secretary	Rebecca Huggett	Megan Wright	Gabby Halverson	Carried
	Treasurer	Stacey Dolan	Megan Wright	Rebecca Huggett	Carried
Motion to change bank signatories to the newly elected officers	<p>Motion: That Gabrielle Halverson and Amanda Smith be removed as in person and internet banking signatories and that Stacey Dolan, and Ben Terry are the signatories for in person and internet banking.</p> <p>Moved: Matthew Huggett Seconded: Rebecca Huggett Carried</p>				
Appointment of associations auditor	<p>Motion: That we the Moranbah State High School P&C engage FAB Financial Services to complete our 2025 audit.</p> <p>Moved: Matthew Huggett Seconded: Stacey Dolan Carried</p>				
Adoption of the Student Protection Risk Management Strategy	<p>The Student Protection Risk Management Strategy details how we as the P&C keep children safe when engaging staff and volunteers on the P&C. It includes details like Motion: That the student protection risk management strategy be adopted as tabled.</p> <p>Moved: Rebecca Huggett Seconded: Megan Wright Carried</p>				
General business	<p>2025 Budget</p> <p>Motion: That the proposed 2025 budget be accepted as a guide to P&C operations in 2025.</p> <p>Moved: Gabby Halverson Seconded: Rebecca Huggett Carried</p> <p>Motion: That all operational expenditure, minor asset purchases, and maintenance/repairs up to \$5000 be immediately accepted without requiring ratification of the committee on the invoice.</p> <p>Moved: Stacey Dolan Seconded: Gabby Halverson Carried</p>				
Meeting close	6:39pm				