

MORANBAH STATE HIGH SCHOOL P&C GENERAL MEETING MINUTES			
AGENDA ITEM			
Date of General Meeting:	Monday 17 February 2024 6:00pm		
Members Present:	Rebecca Huggett, Matthew Huggett, Gabby Halverson, Ingrid Clein		
Apologies:	Michelle Pole		
Others Present:	Brianna Baggow		
Previous Minutes accepted:	Motion: Previous minutes tabled and accepted as true and accurate Moved: Matthew, Seconded: Gabby, Carried		
Executive Motions:	<p>Motion: Transfer \$1500 to the card account to purchase soft drink and alcohol for the Australia Day bar that we are running on Saturday night. Moved: Rebecca, Seconded: Gabby, Carried</p> <p>Motion: Advertise tuckshop assistant position. Moved: Rebecca, Seconded: Gabby, Carried</p> <p>Motion: Finalise Maria's LSL payment (~\$4000-5000) Moved: Rebecca, Seconded: Gabby, Carried</p>		
Business arising from previous minutes:	<ul style="list-style-type: none"> NIL 		
Correspondence	Date	Inward	Outward
	14 Nov	MRAEL – Trainee completion (Jacob and Malakai)	
	22 Nov	P&C Qld bookkeeping	
	5 Dec	FAB - Audit	audit Docs sent
	9 Dec	CBF – Grant application	Grant updated online
	28 Jan	Tuckshop assistant resumes x4	Interviews, acceptance and rejection calls/emails
	29 Jan	Moranbah State High School – tuckshop reno update	
	5 Feb	MESS P&C – advice needed	
	6 Feb	Moranbah State High School – painted wall near tuckshop	
	10 Feb	Moranbah State High School – tuckshop reno update	
	10 Feb	Bills Amusements	
	14 Feb	Marsh – insurance docs	

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<p>Business arising from the correspondence</p>	<ul style="list-style-type: none"> • Tuckshop wall mural <ul style="list-style-type: none"> ○ After Stacey’s email, Rebecca spoke to Jennie Brown who remembered the history of the wall. The mural was painted by an art class using indigenous techniques – it was not painted by commissioned indigenous artists. ○ The P&C has no objection to it being painted over – might be nice to have a photo record kept but up to the school.
<p>Treasurer’s report: Financial statements, and any business arising from these.</p>	<ul style="list-style-type: none"> • Attached Treasurers Report <p>Account Balances at 30 November 2024: Card account: \$0.00 Grants and General Account: \$8,524.38 LSL Holding Account: \$23,100 Operations and Tuckshop Account: \$39,780.49 TOTAL: \$71,404.87</p> <p>Account Balances at 31 December 2024: Card account: \$0.00 Grants and General Account: \$15,870.94 LSL Holding Account: \$23,100 Operations and Tuckshop Account: \$12,981.14 TOTAL: \$51,952.08</p> <p>Account Balances at 31 January 2025: Card account: \$0.00 Grants and General Account: \$15,770.17 LSL Holding Account: \$18,691.02 Operations and Tuckshop Account: \$11,704.01 TOTAL: \$46,165.20</p> <p>Motion: Treasurer’s report accepted Moved: Gabby, Seconded: Rebecca, Carried</p>
<p>Tuckshop report:</p>	<ul style="list-style-type: none"> • Staffing: <ul style="list-style-type: none"> ○ Maria and Leesa have left ○ Sue has started and is working out well • Temporary location: <ul style="list-style-type: none"> ○ Running a limited menu in Term 1 ○ Munch monitor not available – don’t have room or staff to serve with the current layout ○ Rebecca volunteering most lunches to help serve ○ Lost the contents of the small fridge when the power tripped on weekend, possibly due to storms ○ Break in today – lost 30 drinks and a bunch of ice creams. Sharon to purchase some chain and locks to go on the fridge and freezer
<p>Principal’s Report:</p>	<ul style="list-style-type: none"> • NIL

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<p>General Business:</p>	<ul style="list-style-type: none"> • AGM <ul style="list-style-type: none"> ○ Date set 17 March ○ Audit is back ○ Members to consider nominating for executive positions to share the workload • Fundraising <ul style="list-style-type: none"> ○ Australia Day bar and serving made \$1421.43 profit and have ~\$600 of stock for the next function ○ Trivia night date: Fri 23 May? ○ Comedy night dates – tentative Saturday 30/8, 6/9, 13/9 ○ Rebecca to start updating advertising material and begin planning Comedy night • Conference 5 - 7 June <ul style="list-style-type: none"> ○ Approx. \$650 for 1 person or \$2500 for 2 people <p>Motion: 1 person to attend the conference on a subsidised ticket. Moved: Matthew, Seconded: Ingrid. Carried.</p> • Rotary Club student exchange. <ul style="list-style-type: none"> ○ Need 6 families – two students, 4 months with each family ○ Boy from Japan and girl from Europe, 16-18 years old ○ Moranbah currently has 2 students overseas ○ Brianna will send through advertising material ○ Please advertise with the P&C network ○ Please advertise with the school families • Upcoming events in Isaac: <ul style="list-style-type: none"> ○ Aspiring Women in Isaac Friday 14 March, free event, Coal Face Gallery ○ Isaacs Event Centre opening Sat 22 March, 10am-2pm, 6pm-8pm ○ Youth Summit Wed 30 April – youth from across the region, full day event
<p>Motions moved from meeting:</p>	<p>Executive motions since last meeting: Motion: Transfer \$1500 to the card account to purchase soft drink and alcohol for the Australia Day bar that we are running on Saturday night. Motion: Advertise tuckshop assistant position. Motion: Finalise Maria's LSL payment.</p> <p>Motions from this meeting: Motion: Previous minutes tabled and accepted as true and accurate Motion: Treasurer's report accepted Motion: 1 person to attend the conference on a subsidised ticket.</p>
<p>Actions from the meeting:</p>	<p>Rebecca to follow up the sandwich press Rebecca to begin organising trivia night and comedy night</p>
<p>New Members:</p>	<p>NIL</p>

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Date of next meeting:	AGM 17 March, 6:00pm Monthly Meetings: Week 4 and Week 9 of term Monday 17 March, 6:00pm (exception due to the AGM on the 17 March)
Close:	6:54pm
Minutes prepared by:	Rebecca Huggett