

MORANBAH STATE HIGH SCHOOL P&C GENERAL MEETING MINUTES			
AGENDA ITEM			
Date of General Meeting:	Monday 4 August 2025 6:05pm		
Members Present:	Michelle Pole, Natahsa Bartlett, Ashley Spain, Matthew Huggett, Tarina Janse van Rasberg, Megan Wright, Rebecca Huggett, Tanya Crawley		
Apologies:	Stacey Dolan		
Others Present:			
Previous Minutes accepted:	Motion: Previous minutes tabled and accepted as true and accurate Moved: Rebecca Huggett, Seconded: Michelle Pole, Carried		
Executive Motions:	That we get 2 corflutes printed by Create-a-sign for the comedy night Moved: Rebecca Huggett, Seconded: Ben Terry, All in favour.		
Business arising from previous minutes:	• Trivia Night receipts for Stacey. Profit was \$3,186.38. • Comedy night dates – 30 August ○ School hall booked for 30 August ○ 50% Deposit + flights and accommodation paid to comedy club: \$6,864.10 ○ Balance to be paid 15 August: \$3,987.50 ○ Council grant \$1000 received ○ BHP – no ○ Stanmore applied for \$5000 ○ Pembroke – no response to email ○ Anyone else we should try? ○ Need volunteers for set up, bar, pickup • Furniture order done, school invoice paid. Original invoice emailed to Rebecca. Rebecca to do acquittal.		
Correspondence	Date	Inward	Outward
	18 June	MSHS: Tuckshop will not need to operate on Thursday 31 July for Raising the Bah email	
	21 July	CCES: Quote for broken glass door	21 July: quote accepted
	22 July	MSHS: Invitation to attend parade for Pembroke bus	
	24 July	IRC: notification of successful grant application for \$1000 for the comedy night	
	25 July	Stacey: question about Super payment and ATO	
	25 July	Workcover: Premium notice	

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	25 July	MSHS: Invoice for outdoor furniture	
	28 July	Workcover: COC	
	29 July	IRC: Emily Kennedy checking in about the comedy night	Email: Please advertise with your networks.
	1 August	Coles: Account not working until ABN is sorted out	
	4 August	P&C QLD: email regarding paying staff on Wednesday 4 August during the teacher strike	Text to Sharon – tuckshop closed.
Business arising from the correspondence	Text to Sharon – tuckshop closed on teacher strike day and pupil free day.		
Treasurer's report: Financial statements, and any business arising from these.	- Attached Treasurers Report - Account Balances at 31 July 2025: - Operations and Tuckshop Account: \$23,036.49 - Card account: \$0.00 - Grants and General Account: \$13,198.03 - LSL Holding Account: \$18,691.02 - TOTAL: \$54,925.08 - Stacey trying to prove identity to ATO – ABN has been cancelled. Can Matthew please contact the ATO to see what we can do to get it reinstated. Motion: Treasurer's report accepted Moved: Rebecca Huggett, Seconded: Megan Wright, Carried		
Tuckshop report:	- Maintenance - Lights taken off fridge when moved, and Wheels and shelves on the benches need some repair – Matthew to look these 1 Missing padlock – Stacey to look into this - Pie warmer glass door broke – CCES quote approved - Last of the heat lamps installed in the bain marie – CCES quote requested for replacement spares – not received yet - Stand-alone small display fridge for cold food doesn't work – needs to be disposed of - Equipment to help with Munch Monitor - Waiting on quote for the new bain marie from CCES. Motion already approved.		
Principal's Report:	- Supervisor feedback - Angela Collins visited in Week 2 and performed data analysis with principal and deputy principals - Highly complimentary of whole-school programs such as Good Standing which has increased attendance and reduced behaviour incidents and suspensions		

	○ Year 12 destination data from 2024 is exceptional with nearly 100% students achieving a QCE and pursuing their chosen pathway • Visit from Japanese Consul and CEO of Mitsubishi ○ Warm welcome from our Japanese teacher Jayden Pukallus, impressive address in Japanese. ○ Showcased our digital learning environment ○ Mr Ishikawa gifted the school a beautiful Kanazawa (traditional 400 year old Japanese gold leaf artwork) • Raising the Bah ○ Student led interviews, goal setting and reflections ○ 70% of families participated ○ Feedback from for parents, students, staff to see how we can improve on processes • Masterplan ○ Discussion with Dale Last about covered stadium over the basketball courts ○ Year 7 Ninja course cost approx. \$350,000 ○ Parent support needed to enhance the front of school gardens and entrance ○ 50th celebrations planned for Labour Day weekend in 2026 • 2026 recruitment ○ 11 staff leaving ○ 9 incoming staff already locked in ○ 8 prac students ○ Careers Fair Motion: Principal's report be accepted. Moved: Michelle Pole, Seconded: Matthew Huggett, Carried
General Business:	• Gardens / look and feel at the front of the school ○ Need a vision (school to contact a landscaper) ○ School will plan a few working bees ○ P&C to back the working bees ○ School to advertise • Pembroke bus ○ Pembroke donated a 35 seater bus ○ Joint calendar with the three schools, each school will need their own drivers ○ 8 people doing their MR licence (mix of teachers and teacher aides) ○ Cost of the bus in excursions will need to cover ongoing costs ○ Possibility of looking into casual employment and/or volunteer drivers

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	• 50th anniversary ○ Message out in the newsletter ○ Some interest from 1981 and 1987 graduate ○ Meeting with community engagement group ○ Possibilities ▪ Guest speakers ▪ Lunch on the Saturday ▪ Time capsule ▪ Sell some small items of memorabilia • Schools Cup ○ The live broadcast was great to watch ○ Parent feedback about the good standing policy ▪ Impact on the good kids when the teams aren't full ▪ Potential to consider year to date attendance not just the period ○ Michelle: Ash will be running a review of the good standing policy ○ Michelle: potential to add in looking at whole year attendance not just the 5-week period if that is the only area that doesn't meet the criteria • Changerooms at the I-Centre ○ Parent concern: the change rooms are pretty flimsy and potential for abuse by kids to expose other kids ○ Michelle: there will be staff on duty when kids are using it – mainly Monday morning with • Challenge – each member bring a friend that is not a staff member to the next meeting
Motions moved from meeting:	Motions from this meeting: Motion: Previous minutes tabled and accepted as true and accurate Motion: Treasurer's report accepted Motion: Principal's report be accepted.
Actions from the meeting:	
New Members:	
Date of next meeting:	Monday 8 September (Term 3 Week 9) Venue Workers Leichardt Room
Close:	6:50pm
Minutes prepared by:	Rebecca Huggett