

MORANBAH STATE HIGH SCHOOL P&C GENERAL MEETING MINUTES			
AGENDA ITEM			
Date of General Meeting:	Monday 8 September 2025 6:00pm		
Members Present:	Michelle Pole, Matthew Huggett, Rebecca Huggett, Tanya Crawley, Ash Spain, Ben Terry, Megan Wright, Tash Price		
Apologies:	Stacey Dolan, Tarina VR Janseburg		
Others Present:			
Previous Minutes accepted:	Motion: Previous minutes tabled and accepted as true and accurate Moved: Rebecca Huggett, Seconded: Ash Spain		
Executive Motions:			
Business arising from previous minutes:	• Comedy night ○ Thank you to our volunteers (Matt, Rebecca, Bec, Tarina, Jennie, Ben) ○ Lots on around the same time, only had 60 tickets sold ○ Big thank you to Alaina Earl/4RFM and Emily Kennedy/Council for their help advertising the event/MSHS/MSS ○ Currently sitting at a loss of \$5117.15 ○ Council gave us \$1000 ○ Civil Safety donated a voucher ○ Still waiting to hear about Stanmore \$5000 ○ Bec broke her ankle during pack up, submitting an insurance claim through Marsh • JAG acquittal done • Need to collect get Bain Marie from Mackay.		
Correspondence	Date	Inward	Outward
	12 August	JAG: Grant acquittal accepted	
	25 August	MSHS: Invite to Awards night and sponsorship letter	
	4 Sep	P&C update – pay increase	
	5 Sep	NAB: Confirmation of accounts	Documents completed and returned to NAB
	8 Sep	P&C: Parent impact survey	

Business arising from the correspondence	• Motion to donate \$400 to the MSHS for awards night to cover the trophy and prize for the two awards Moved Matthew Huggett, Seconded Tash Price, Carried
Treasurer's report: Financial statements, and any business arising from these.	• Attached Treasurers Report • Account Balances at 31 August 2025: ○ Operations and Tuckshop Account: \$46,122.21 ○ Card account: \$2,000.00 ○ Grants and General Account: \$16,310.53 ○ LSL Holding Account: \$18,691.02 ○ TOTAL: \$83,123.76 • Stacey trying to prove identity to ATO – ABN has been cancelled. Rebecca applied to reinstate ABN, waiting to hear. Motion: Treasurer's report accepted Moved: Rebecca Huggett, Seconded: Megan Wright, Carried
Tuckshop report:	• Maintenance ○ Lights taken off fridge when moved, and Wheels and shelves on the benches need some repair – Ben to check in with Sharon before school finishes, or Matthew to look these on the school holidays ○ Motion: Spend up \$500 for tuckshop maintenance issues. Stacey and Rebecca to move \$500 onto the card in case it is needed. Moved Matthew Huggett, Seconded Michelle Pole, carried. ○ Stand-alone small display fridge for cold food doesn't work – needs to be disposed of. • Charlene has broken her ankle, needs surgery ○ Sharon has reached out to Gwen to see if she can do some fill in hours, have not heard back yet. ○ Bonnie to do extra hours as needed until we know what we are dealing with and potentially advertise for a new worker.
Principal's Report:	• QMEA – MSHS received school of the year award from QMEA for 2025 • Industry Liaison officer ○ 57 school-based apprenticeships and traineeships secured ○ Increased work experience days for our students due to great relationships with local industry ○ BMA commented recently that our students were the best prepared in the Central Queensland Region and impressed them with their professionalism. • Numbers are increasing in 2026 ○ Numbers predicted to be around 800 ○ Nearly 200 year 7's enrolling

	• Raising the Bah ○ Feedback from parents has been positive ○ Refinements for 2026 to occur • Good standing ○ One of the highest attendance rates in CQ, meeting the CQ benchmark of 85% ○ Feedback on the process received from parents, staff and students ○ Process will be reviewed for 2027 based on feedback • 50th celebrations planning underway, Ash is leading this. Proposed itinerary: ○ May day long weekend ○ Friday night: Trivia night hosted by the P&C, spanning 50 years in Moranbah ○ Saturday: Festivities being planned ▪ Coffee carts and informal catch-ups from the morning, ▪ Main celebrations beginning at 10am. ▪ Guest speaker (former student or staff member) ▪ Roll call ▪ Photo slideshow ▪ Time capsule unveiling ▪ Sit-down lunch, finishing by 4pm. ○ Commemorative merchandise such as tea towels, stubby coolers, and badges. ○ Ash will continue to call for volunteers to assist with the working party. • Trial of timetable change for 2026 ○ As part of our ongoing commitment to improving teaching and learning, in 2026 we will trial a change to the school week ○ Students finish at 1pm of Friday ○ Staff will remain onsite and have collaborative planning for P4 Friday ○ Hoping for increased engagement, helping community with P4 Friday sports travel Motion: Principal's report be accepted. Moved: Michelle Pole, Seconded: Matthew Huggett, Carried
General Business:	Nil

MSHS P&C Meeting September 2025

Motions moved from meeting:	Motions from this meeting: Motion: Previous minutes tabled and accepted as true and accurate Motion: Donate \$400 to the MSHS for awards night to cover the trophy and prize for the two awards Motion: Treasurer's report accepted Motion: Spend up \$500 for tuckshop maintenance issues. Stacey and Rebecca to move \$500 onto the card in case it is needed. Motion: Principal's report be accepted.
Actions from the meeting:	
New Members:	
Date of next meeting:	Monday 27 October (Term 4 Week 4) Venue Workers Leichardt Room
Close:	6:20pm
Minutes prepared by:	Rebecca Huggett