

MORANBAH STATE HIGH SCHOOL P&C GENERAL MEETING MINUTES	
AGENDA ITEM	
Date of General Meeting:	Monday 14 August 2023 6:04pm
Members Present:	Craig Dent, Kylie Otago, Tanya Crawley, Ash Spain, Rebecca Huggett, Michelle Pole, Jackie Wood, Matthew Huggett, Gabby Halverson
Apologies:	Stacey Dolan, Alaina Earl, Rachael Lewis, Amanda Smith
Others Present:	Tracey Croce, Rebecca Line, Kelly Smith, Tahnee Smith, Rachel West, Rene Henry, Tanya Pietzner, Kerrie Williams
Previous Minutes accepted:	Motion: Previous minutes tabled and accepted as true and accurate Moved: Gabby Halverson Seconded: Michelle Pole Carried
Executive Motions:	Nil
Business arising from previous minutes:	<ul style="list-style-type: none"> • Tuckshop grant <ul style="list-style-type: none"> ○ MSHS was not on the successful applicant list published on Facebook ○ Email received that we missed out on this round but they are looking for more funds to perhaps fund this in the future. ○ The prioritisation and assessment process is continuing with the department reviewing all eligible applications. • Fundraising <ul style="list-style-type: none"> ○ S.O.O. Raffle tickets, draw completed, Winner was Amanda Smith. • P&C conference <ul style="list-style-type: none"> ○ Matt and Gabby attended the conference ○ Windchester Foundation spoke about what they can offer, last year they gave away \$900,000 in scholarships to students across QLD. They give \$4000 a semester to scholarship funds. ○ Lots of really informative sessions and Matt and Gabby went to a range of sessions to get as much info as possible • Good Standing Policy <ul style="list-style-type: none"> ○ Emailed out to all parents. ○ Post on facebook about the policy, but the vast majority was supportive of the policy and expecting kids to follow the rules, meet the deadlines, and be a good citizen

	<ul style="list-style-type: none">○ No contact direct to the school – if you know anyone who wants to make a formal comment please recommend they contact the school.○ Parent question – is there a similar mechanism for teachers, and their attendance for example? Response: We all work at the school in order to provide an education for the students. Teachers are like all employees and have access to different types of leave for different purposes. The department hires teachers to work in all of its schools, and we are facing a state-wide teacher shortage at the moment. Most of our positions are filled at the moment, and compared to to the last two years, we are in a much better place.○ Parent question: What can be done for senior students who have long absences or multiple teachers across their senior years? Response: In your QTAC application for an ATAR ranking, there are different categories where you can apply for consideration due to a variety of events, including completing schooling in a rural/remote area and transition of multiple staff. The school does guide the students how to apply for this and provides supporting documentation where required.● Parent teacher interview Thursday 27 July<ul style="list-style-type: none">○ Students finished for the day at 1pm○ Interviews could be scheduled from 1:30pm – 6:00pm○ Parents could do in person, phone, or online for their 10 mins slot○ 138 interviews – about 60 kids in total. Very few took advantage of the online/phone options○ Parent comment: We didn't come because the last ones in Term 2 were not that long ago. Maybe they could be further apart? Response: We are required to offer parent interviews twice a year in Term 2 and Term 3.○ Parent comment: Can you book for the same teacher across two time slots for a longer appointment or for two subjects? Response: absolutely, you might just need to ring the office to get that booked in if you can't do it online.● Uniform<ul style="list-style-type: none">○ Review wording on shoes and socks as per last month's discussions.○ Michelle: in preparation for the good standing policy, and to simplify the uniform for students and teachers, can we change the shoes to black shoes for both uniforms, remove the mention of canvas/leather uppers, and choose either black or white socks to simplify the policy? Motion: That the wording of the uniform policy for 2024 regarding shoes be changed as follows:
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MSHS P&C Meeting August 2023

	<p>Change from predominately black to only black shoes. Remove distinction between formal and sports uniform shoes so that parents only have to buy one pair. Remove mention of canvas / leather material for the black joggers. Specify that socks must be black. Moved: Rebecca Huggett Seconder: Michelle Pole Carried</p>			
Correspondence	Inward		Outward	
	25 July	Email: Rainbow collective re: alcohol at event		No response as email not seen until after the event 29 July
	25 July	Email: School staff re: fundraising permission process		
	27 July	Email: MSHS re: deliveries		
	31 July 2 Aug 7 Aug	Emails: 2024 formal		Invitation to attend next P&C meeting, added to agenda in General Business
	11 Aug	Email: Selectability		Invitation to attend next P&C meeting, added to agenda in General Business
	11 Aug	Moranbah Junior Minors re: alcohol at event		General business
	14 Aug	Email: Briana Edwards Re. Isaac donation for Careers Expo		Donation form completed
Outward (as listed)				
Business arising from the correspondence	<ul style="list-style-type: none"> • Car park construction and formal <ul style="list-style-type: none"> ○ See general business 			
Treasurer's report: Financial statements, and any business arising from these.	<ul style="list-style-type: none"> • Attached Treasurers Report <p>Account Balances at 31st July 2023: Tuckshop Account: \$38,826.06 General Account: \$13,664.37 Business Account: \$23,100.00 TOTAL \$75,590.43</p> <p>Motion: Treasurer's report accepted Moved: Gabby Halverson Seconded: Matt Huggett</p>			

MSHS P&C Meeting August 2023

	Carried
Tuckshop report:	Nil
Principal's Report:	<ul style="list-style-type: none"> • Events <ul style="list-style-type: none"> ○ Lots of events have happened or are coming up in the school this term: ○ Road Safety campaigns for our Year 12's ○ JCU Heroes in Health Program ○ QMEA Tradies for a Day ○ AFL Schools Cup ○ CH Athletics ○ Year 10 SET Plan interviews ○ Parent Teacher Conferences ○ QMEA Big Day In Yr 8 ○ NAIDOC Celebrations ○ QTAC information night ○ Year 12 Mock Interviews ○ Subject Selection talks ○ EXCEED celebrations ○ Mid Term PBL Rewards Day ○ QMEA STEM Unearthed - Week 6 Thursday ○ Hospitality Year 12 Training Day - Week 7 Monday ○ Student Leadership shortlist Week - 7 Thursday ○ Women in Welding 10/11 - Week 8 Monday ○ Sports Parades Week 8 - Wednesday & Thursday ○ Instrumental Music Tri School Performance - Week 9 Tuesday ○ Rock Band Performance - Week 9 ○ Student Leadership Interviews - Week 9 Thursday ○ Year 12 Mock Exams - All of week 10 ○ Medieval Day - Week 10 Wednesday ○ Year 12 Reporting - sent out Week 10 Friday • Case Management Outcomes <ul style="list-style-type: none"> ○ In 2023 we have been individually working with every student in Year 10, 11 and 12 to interview and talk through their career pathways options. This has allowed us to narrow down the pathways for students and assist in directly ensuring their chosen outcomes. ○ In Year 12 this year we have 81 students. Approximately 27 are ATAR eligible or university bound. This week 9 of our students were given early entry into JCU for their chosen university course. I was so excited to be able to deliver the news to students. Looking forward to more early entry news soon. • Uniform change for 2024 <ul style="list-style-type: none"> ○ (see above in business arising) • Certificate III in IDMT

	<ul style="list-style-type: none"> ○ We have previously spoken about sometimes needing to grow our own staff in a small rural location and I ask the P& C for assistance in 2023. ○ We currently employ one IT technician and need to develop more in our school. We would like to implement 2 apprenticeships in Certificate 3 IDMT. These apprenticeships would be over 2 years and on completion give the students a baseline ATAR of 68. ○ If the P& C employs these students, we can receive some federal government funding. The first year would cost (375 hours by \$14.89 p/h) \$5,583.75. With Federal grants of \$2500 and \$750 after 6 months that comes down to \$2333.75 ○ In the second year the \$5583.75 is reduced by \$1500 on completion of the course. Discussion: the P&C brought up a trainee in March, so are happy to explore this option. Action: Rebecca and Gabby to meet with Briana to learn more about the traineeship program and report back at the next meeting. <ul style="list-style-type: none"> ● Masterplan 2023 - 2028 <ul style="list-style-type: none"> ○ Our current architects and landscapers have flown to Moranbah last week and worked with us on developing our plan for discussion. I hope to provide a plan for perusal and feedback to our next P& C Meeting. <p>Motion: That the principals report be accepted. Moved: Michelle Pole Seconded: Ash Spain Carried</p>
<p>General Business:</p>	<ul style="list-style-type: none"> ● Formal 2024 – parents expressed concerns about <ul style="list-style-type: none"> ○ Parent: Carpark work and student entrances. If the trees are ripped out in preparation for the car park, there won't be any trees to provide shade, and the last week of Term 1 is a very hot part of the year. Response: The school can't guarantee the car park won't be started, we don't get to choose the dates for that. Marquees could be used to provide shade, entrance could be at the back of the school for example. Parents: can we be kept informed of this sort of info. Response: of course – as we know the info it will be communicated. ○ Parent concern: Cost of ticket and breakdown. What is the break down of the \$150 dollars. Response: will cover the sit down meal, entertainment, decorations, dinks. Pre-formal event is another cost to cover the cost of the canapes served.

	<ul style="list-style-type: none">○ Fundraising: some of the kids would like to fundraise to reduce the cost. Response: the past experience is that fundraising is exhausting for○ Parent concern: What does the student committee actually get a say in? Response: theme, entertainment, decorations, table set up, arrivals etc.○ Date of event including long weekend, last day of term, RockyNats weekend so no cars available for arrivals Response: the school has looked at the school calendar, other events in town and holidays etc, but the end of Term 1 is still the best date available for the 2024 school formal Parent: The deb is not on in Week 9 in Term 1 2024 Action: the school will confirm the deb not running and look into the possibility of changing the date to end of Week 9. If it is viable, a survey will go out to see if a majority of students and parents support a date change or not.○ Parent concern: what is the reasoning behind no partners? Some of the previous kids have said that the formal is pretty boring and they don't want to be there for the whole time. Response: the formal is a school event that is a celebration of their Year 12 year with our school students. Year 12 students can bring partners to the arrival with them, they can have partners, friends and families at the pre-formal event, but only MSHS students will be in the actual formal.● Selectability – new service for teens in Moranbah<ul style="list-style-type: none">○ New program being run by Selectability – 26 steps to manhood, aimed at 12-17 year old boys in Moranbah○ Two timeslots: 9am-11am, 3:00pm-5:00pm, spread over 10 weeks.○ Dates and times on the website – kids can be signed up on their own, by parents, by other services.● Alcohol to be served at hired events at the school hall<ul style="list-style-type: none">○ Does the P&C need to approve alcohol at events? Action: Rebecca to investigate○ Moranbah Junior Minors event in the school hall, permission sought to serve alcohol at the event○ Moranbah gymnastics club event in the school hall, permission sought to serve alcohol at the event. Providing the group obtains a liquor licence. (conflict of interest Rebecca Huggett and Gabby Halverson)Motion: The Miners and Moranbah Gymnastics be approved to serve alcohol at their events in the school hall providing they have a liquor licence for the event.
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MSHS P&C Meeting August 2023

	<p>Moved: Matthew Huggett Seconded: Jackie Wood Carried</p> <ul style="list-style-type: none"> • Meeting schedule <ul style="list-style-type: none"> ○ Can we change it to week 3 and week 8 in Term 4. This allows for two meetings per term. Action: Dates for Term 4 meetings will be Monday 23 October and Monday 20 November. ○ Can they be moved to 7pm? No action, current committee members preferred to keep it at 6pm.
<p>Motions moved from meeting:</p>	<p>Motion: Previous minutes tabled and accepted as true and accurate Motion: That the wording of the uniform policy for 2024 regarding shoes be changed as follows: Change from predominately black to only black shoes. Remove distinction between formal and sports uniform shoes so that parents only have to buy one pair. Remove mention of canvas / leather material for the black joggers. Specify that socks must be black.</p> <p>Motion: Treasurer’s report accepted Motion: That the principals report be accepted. Motion: The Miners and Moranbah Gymnastics be approved to serve alcohol at their events in the school hall providing they have a liquor licence for the event.</p>
<p>Actions from the meeting:</p>	<p>Action: Rebecca and Gabby to meet with Briana to learn more about the traineeship program and report back at the next meeting. Action: the school will confirm the deb not running and look into the possibility of changing the date to end of Week 9. If it is viable, a survey will go out to see if a majority of students and parents support a date change or not.</p>
<p>New Members:</p>	<p>Tracey Croce, Tanya Pietzner</p>
<p>Date of next meetings:</p>	<p>Monday 11 September 6pm Monday 23 October 6pm Monday 20 November 6pm</p>
<p>Close:</p>	<p>7:30pm</p>
<p>Minutes prepared by:</p>	<p>Rebecca Huggett</p>