

MORANBAH STATE HIGH SCHOOL P&C GENERAL MEETING MINUTES											
AGENDA ITEM											
Date of General Meeting:	Monday 17 April 2023 6:00pm										
Members Present:	Rebecca Huggett, Amanda Smith, Stacey Dolan, Michelle Pole, Rachael Lewis, Matthew Huggett, Hans Binnekamp, Gabby Halverson, Kylie Otago, Ash Spain										
Apologies:											
Others Present:											
Previous Minutes accepted:	Motion: Previous minutes tabled and accepted as true and accurate Moved: Rachael Lewis Seconded: Stacey Dolan Carried										
Nominations for Secretary	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Position</th> <th style="width: 20%;">Nominee</th> <th style="width: 20%;">Nominated by</th> <th style="width: 20%;">Seconded By</th> <th style="width: 25%;">Vote</th> </tr> </thead> <tbody> <tr> <td>Secretary</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>No nominations received</p>	Position	Nominee	Nominated by	Seconded By	Vote	Secretary				
Position	Nominee	Nominated by	Seconded By	Vote							
Secretary											
Business arising from previous minutes:	<ul style="list-style-type: none"> • Bubblers update <ul style="list-style-type: none"> ○ No date for arrival or install yet, Stacey will follow up to see if they have arrived yet • School infrastructure grant for tuckshop upgrade <ul style="list-style-type: none"> ○ Preliminary drawings received for the grant. ○ \$1.6 million was the costing, so we have done some more work with them to get it down below \$500,000 as a Stage 1 plan. ○ Grant application submitted Friday Week 10, email to say they have received it. <p>Action: Stacey to arrange for the school to invoice the P&C for up to \$35,000 to reimburse the school for the creation of the tuckshop plans.</p> <ul style="list-style-type: none"> • Fundraising ideas <ul style="list-style-type: none"> ○ Comedy night (Matthew) <ul style="list-style-type: none"> ▪ Still looking into it, there is a bit of interest ○ High Tea (Michelle) <ul style="list-style-type: none"> ▪ Michelle is keen to run a high tea at the school hall as a fundraiser ▪ Bronwyn has the high tea gear from the quota club that we could use ▪ The hospitality kids could complete some of their required shifts at this event 										

- Recommended to run in Term 1 2024, subcommittee to be assembled later in the year.
- Teddy Bear Picnic (Brianna)
 - Not discussed
- Stencil house numbers (Rebecca)
 - Have been contacted by Peata from the council. There is a lot involved.
 - Need to commission 'work on road corridor' application through a company like East Coast Traffic Control including a 'traffic guidance scheme' \$275 depending on the complexity, but the company has offered to do this for free.
 - Need witches hats, high vis vests, work in area signs etc when work is being done
 - Council can recommend paint for us to use and number stencils
 - There is a lodgement fee but can request it be waived by the council on lodgement as we are a non-profit
 - Need a signed document with:
 - Owners consent to paint the number on the curb in front of the house
 - Owner acknowledgement that the council and the P&C are not liable to maintain the street numbers
 - Potential to contact real estates and ask if they would share the opportunity with their owners.
 - Charge approx. \$30? Still need more info.
 - Have tried to get in touch with the pamphlet people in town to see how much a letterbox drop would cost.
 - Will need someone to coordinate interest, permission forms and payment.
 - Will need volunteers to do the painting over a period of time.
- State of Origin games 1,2, 3 (Michelle)
 - Wed 31 May, 21 June, 12 July
 - Open the hall
 - Liquor licence can take up to three weeks, and the person named in the liquor licence must be present
 - Need volunteers to serve food and drinks
 - Would like to get new mascot suits, approx. – \$12,500
 - School to run it, with support from the P&C

Motion: That the P&C supports the school to run three state of origin events in the school hall. The P&C will support by helping arrange the liquor licence and paying invoices for the food and drinks. The profits from these events will go first towards the mascot suits.

Moved: Rebecca Huggett

Seconder: Amanda Smith

Action: Amanda to investigate cold room for 31 May.

MSHS P&C Meeting April 2023

	<p>Action: Subcommittee to commence organising the first event on 31 May under Michelle's leadership.</p> <p>Action: Michelle to ask Jennie to create an advertisement for the first game, 31 May.</p>	
Correspondence		
Inward (as listed)	17 April	Letter: High Country – letter about Community Support donation.
Outward (as listed)	27 March	Email to all members from 2021 and 2022, along with those Year 7 parents that indicated interest at the meet and greet in Nov 2022. Email included AGM minutes, 2023 membership form, info about the next meeting on 17 April, and info about how to stay in touch (Facebook and minutes on the MSHS website).
	17 April	Letter sent to High Country Enterprise with our bank details on it
Business arising from the correspondence	<ul style="list-style-type: none"> • 	
Treasurer's report: Financial statements, and any business arising from these.	<ul style="list-style-type: none"> • Attached Treasurers Report <p>Account Balances at 31st March 2023: Tuckshop Account: \$116,297.22 General Account: \$5,514.37 Business Account: \$23,100.00 TOTAL \$144,911.59</p> <p>Motion: Treasurer's report accepted Moved: Gabby Halverson Seconded: Amanda Smith Carried</p>	
Tuckshop report:	<ul style="list-style-type: none"> • NIL 	
Principal's Report:	<ul style="list-style-type: none"> • Formal: wonderful night students looked amazing. Thanks to Lauren King, senior head of year and all the other staff that contributed to organising the evening. • Work Experience: thank you to the wonderful Moranbah community for assisting to place all 114 Year 10 students. Students were able to try out roles like hospitality, mechanics, IT support and even underground mining, • Parents working with the school: the school would like to thank the vast majority of parent that work with the school and respect and value our staff members, and our efforts to educate your students. Unfortunately, there are some parents that that are 	

	<p>listening to lies told by students and being aggressive towards staff before finding out what has really happened. This behaviour is not ok and will not be tolerated in our workplace. Parents need to work with the school to develop the best educational outcomes for their students. There is a parent code of conduct that needs to be followed, so incidents can be dealt with in a respectful way.</p> <ul style="list-style-type: none"> • Parent/Student and Teacher Interviews: many parents have requested we extend the available interview times for parent teacher interviews. This term on Wednesday 3 May, school will cease for the day at 1:00pm and parent teacher interviews will run from 1:30pm – 6:00pm. It is important parents and students attend these interviews together to discuss how best to improve students results. • Toilets: we are still having issues with. We are continuing to work on opening all the toilets and to develop student understanding of acceptable behaviour: that toilets are not for hiding when truanting class, talking on mobile phones, vaping, or destroying/vandalising property. • What's on in Term 2 <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <p>Week 1 Biology Camp Year 11 Leadership Camp ANZAC Day – School Services</p> <p>Week 2 ANZAC Community service and March Bullyproof Program Launch</p> <p>Week 3 Parent Teacher Interviews 1:30pm – 6:00pm</p> <p>Week 4 Parent talk – Subject Selections</p> <p>Week 5 STEM Girl Power Camp PBL Rewards</p> </td> <td style="vertical-align: top;"> <p>Week 6 Careers Expo E Sports Excursion</p> <p>Week 7 Clermont Show Holiday Yr 12 QTAC info night</p> <p>Week 8 Saraji Mine Work Experience – TBC Excellence in STEM , Primary Program</p> <p>Week 9 12 Mock Interviews Industry night –Blue Shed Whitsunday Challenge</p> <p>Week 10 Reporting PBL Rewards Day Athletics Carnival Technology STEM Expo</p> </td> </tr> </table> <p>Motion: Principal's report accepted Moved: Amanda Smith Seconded: Hans Binnekamp</p>	<p>Week 1 Biology Camp Year 11 Leadership Camp ANZAC Day – School Services</p> <p>Week 2 ANZAC Community service and March Bullyproof Program Launch</p> <p>Week 3 Parent Teacher Interviews 1:30pm – 6:00pm</p> <p>Week 4 Parent talk – Subject Selections</p> <p>Week 5 STEM Girl Power Camp PBL Rewards</p>	<p>Week 6 Careers Expo E Sports Excursion</p> <p>Week 7 Clermont Show Holiday Yr 12 QTAC info night</p> <p>Week 8 Saraji Mine Work Experience – TBC Excellence in STEM , Primary Program</p> <p>Week 9 12 Mock Interviews Industry night –Blue Shed Whitsunday Challenge</p> <p>Week 10 Reporting PBL Rewards Day Athletics Carnival Technology STEM Expo</p>
<p>Week 1 Biology Camp Year 11 Leadership Camp ANZAC Day – School Services</p> <p>Week 2 ANZAC Community service and March Bullyproof Program Launch</p> <p>Week 3 Parent Teacher Interviews 1:30pm – 6:00pm</p> <p>Week 4 Parent talk – Subject Selections</p> <p>Week 5 STEM Girl Power Camp PBL Rewards</p>	<p>Week 6 Careers Expo E Sports Excursion</p> <p>Week 7 Clermont Show Holiday Yr 12 QTAC info night</p> <p>Week 8 Saraji Mine Work Experience – TBC Excellence in STEM , Primary Program</p> <p>Week 9 12 Mock Interviews Industry night –Blue Shed Whitsunday Challenge</p> <p>Week 10 Reporting PBL Rewards Day Athletics Carnival Technology STEM Expo</p>		
<p>General Business:</p>	<ul style="list-style-type: none"> • Parent question about photographs taken at school events: People are appreciating the images the school shares on facebook. Is there anyway parents can contact the school to ask for specific photos? <ul style="list-style-type: none"> ○ If the photo is on our Facebook page, parents are able to save or share photos from our Facebook page. 		

	<ul style="list-style-type: none"> ○ If the photo is not published, we are not able to provide individual photos to parents from events. There are too many photos to be go through, and often they are groups of students not individual photos. Example sports days - there could be 700 photos taken on swimming or athletics carnival days, most of which are of more than 1 student. ● Parent question about attendance: The school works really hard to get kids to school during the term and at the end of term so many kids don't go and say 'we aren't doing anything in class anyway'. Can the school schedule assessment right up until the last week? <ul style="list-style-type: none"> ○ The school currently puts the assessment due in Week 9, so that teachers have time to mark student work, moderate results across classes, and report on student work to that parents get info by the end of term or in the first week of term about how their student is going. This is also so that teachers get a break over the holidays rather than be marking and reporting on student work during the holidays. ○ Teachers are teaching new content at the end of term. ○ We also schedule student Rewards days in the last week of term to encourage attendance. ○ We also run events like cross country, work experience etc in the last week. ○ Last year and again this year we have a program to make the last two weeks of school in Term 4 more interesting for Year 7-9 students with a STEM program. ○ The school also encourages 100% attendance awards on parades. ● Parent question about the Resilience Project – what happens now after the launch? <ul style="list-style-type: none"> ○ Every student has a TRP book, and they are working through a lesson each week in their book. ○ There is a survey the kids will be completing shortly about wellbeing, mindfulness etc to help develop a plan to work with where the gaps are. ○ Would be good to promote that on Facebook. Maybe some tips for parents.
<p>Motions moved from meeting:</p>	<p>Motion: Previous minutes tabled and accepted as true and accurate</p> <p>Motion: That the P&C supports the school to run three state of origin events in the school hall. The P&C will support by helping arrange the liquor licence and paying invoices for the food and drinks. The profits from these events will go first towards the mascot suits.</p> <p>Motion: Treasurer's report accepted</p> <p>Motion: Principal's report accepted</p>
<p>Actions from the meeting:</p>	<p>Action: Stacey to arrange for the school to invoice the P&C for up to \$35,000 to reimburse the school for the creation of the tuckshop plans.</p> <p>Action: Amanda to investigate cold room for 31 May.</p>

MSHS P&C Meeting April 2023

	Action: Subcommittee to commence organising the first event on 31 May under Michelle's leadership. Action: Michelle to ask Jennie to create an advertisement for the first game, 31 May.
New Members:	Angela Peterson
Date of next meeting:	Monday 8 May, 6pm
Close:	6:59pm
Minutes prepared by:	Rebecca Huggett



Parent and Community Code of Conduct

We welcome parents, carers and visitors into our school and expect that you will:

- ✓ be polite to others
- ✓ act as positive role models
- ✓ recognise and respect personal differences
- ✓ use the school's communication process to address concerns
- ✓ ensure your child attends school ready to learn
- ✓ support the Student Code of Conduct
- ✓ recognise every student is important to us
- ✓ contribute to a positive school culture
- ✓ work together with staff to resolve issues or concerns
- ✓ respect people's privacy.








Parent and Community Code of Conduct

Supporting learning, wellbeing and safety in every Queensland state school

We welcome parents¹ and other members of our diverse community into schools across Queensland.

Working together with their school community², school staff support the learning and wellbeing of every student, and are entitled to a safe work environment.

Parents and other visitors to schools support safety by ensuring their communications and conduct at the school and school activities is respectful.

Elements of engagement	It is expected that parents and visitors to our school communities will:	Parents and visitors to our school communities demonstrate this by:
Communication 	<ul style="list-style-type: none"> • be polite to others • act as positive role models • recognise and respect personal differences • use the school's communication process to address concerns 	<ul style="list-style-type: none"> • using polite spoken and written language • speaking and behaving respectfully at all times • being compassionate when interacting with others • informing staff if the behaviour of others is negatively impacting them or their family • respecting staff time by accepting they will respond to appropriate communication when they are able • requesting a meeting to discuss any concerns about their child's education — allowing staff time to prepare and appreciating their time may be limited
Collaboration 	<ul style="list-style-type: none"> • (parents) ensure their child attends school ready to learn • support the Student Code of Conduct 	<ul style="list-style-type: none"> • taking responsibility for their child arriving and departing school safely on time every day • reading and encouraging their child to understand and follow the Student Code of Conduct
School Culture 	<ul style="list-style-type: none"> • recognise every student is important to us • contribute to a positive school culture • work together with staff to resolve issues or concerns • respect people's privacy. 	<ul style="list-style-type: none"> • valuing each child's education • acknowledging staff are responsible for supporting the whole school community • speaking positively about the school and its staff • not making negative comments or gossiping about other school community members, including students — in person, in writing or on social media • understanding, at times, compromises may be necessary • considering the privacy of all school community members at all times, and understanding that the school cannot share confidential information.

¹The term 'parent' refers to parents, carers, guardians and people who exercise parental responsibility for a child.

²The term 'school community' refers to staff, students, parents, local business and community organisations and visitors to the school.

