

**MORANBAH STATE HIGH SCHOOL P&C  
- GENERAL MEETING MINUTES -**

**AGENDA ITEM**

<b>Date of General Meeting:</b>	Monday 15 <sup>th</sup> February 2021
<b>Members Present:</b>	Megan Goldman, Angela Peterson, Kerryn Nicholas, Lauren McCulloch, Leigh Dyer, Rachel Lewis, Craig Dent, Jackie Wood, Nikki Pilcher, Stu Pilcher, Rachael West, Hans Binnekamp, Tracy Croce, Donna Dyer, Mel Hodgkinson, Kylie Otago
<b>Apologies:</b>	
<b>Others Present:</b>	Stacey Dolan, Anthony Edwards, Jayne Adler, John Croce, Ashley Spain, Keri Goslelow, Monica Thomas, Mel Comerford (Special guest from Astute Early Years), Jaclyn Walker
<b>Previous Minutes read and accepted as true and correct</b>	Motioned : Rachael Lewis    Seconded: Kerryn Nicholas

<p><b>Business arising from previous minutes:</b></p>	<ul style="list-style-type: none"> <li>• Classroom Phones – Phase 1 is complete, continuing with this process. P&amp;C were unsuccessful in Anglo Community Grant application to support this project.</li> <li>• Camp for 2020 Year 9 cohort (now Year 10) - camp survey – note has been sent home re: expression of interest for Year 10 Camp at Fairbairn Dam. Max of 92 can attend with 126 in that grade.</li> <li>• Uniforms – (supplier and students wearing uniform appropriately) – Contract with Intersport – we have asked for a copy of this contract from Intersport. Need to find out the length and other details of the contact. Embroidery Collective have also approached us about becoming the supplier. (Kerryn to continue to liaise with Intersport regarding the contract.)</li> <li>• Exceed Club – reviewing the data from last year and working with Rebecca Hugget, industry links, finding mentors, community businesses etc to see what this program may look like. MSSH Staff are also looking at the criteria to make the program more accessible to all students.</li> <li>• Tuckshop - Fridge/Cash Registers –             <ul style="list-style-type: none"> <li>○ Asked for quotes re fixing fridge</li> <li>○ Cash register has broken – can we send it away for repair but still may not be able to be fixed.</li> <li>○ Munch Monitor – Do we need a special cash register? \$33/month for basic system and \$55/month to get a new cash register that we will have access to the Munch Monitor cards and profiles to allow the students access without needing to bring EFTPOS cards or use mobile phones. Internet connectivity has proven an issue in other towns. We may need a booster for the internet or look into fixing the internet connectivity for the building.</li> </ul> </li> <li>• Motion to: Buy a new cash register now and look into upgrading booster etc to potentially buy the new stock tracking system further down the track.              Motioned: Angela <span style="float: right;">Second: Kylie</span></li> </ul>
<p><b>Correspondence</b>                  Inward (as listed)                  Outward (as listed)</p>	<ul style="list-style-type: none"> <li>• Nil</li> </ul>
<p><b>Business arising from the correspondence:</b></p>	<ul style="list-style-type: none"> <li>• Nil</li> </ul>
<p><b>Treasurer’s report:</b>                  financial statement, and any business arising from these.</p>	<ul style="list-style-type: none"> <li>• SEE ATTACHED – <a href="#">Treasurers Report Feb 2021.pdf</a></li> <li>• Funding to go towards phones in classrooms and looking into potential Tuckshop upgrade.</li> </ul>

**Bright Kids & Tuckshop Subcommittee reports,** financial statements, and any business arising from these.

- SEE ATTACHED – [BK and Tuckshop report Feb 21.pdf](#)
- First Aid Kit – MSSH will replenish the stock in this from their own supplies.
- Bain Maree no working properly – get quotes for a new Bain Maree.  
Motioned: Kerryn      Seconded: Kylie
- Extra Staff: - Sharon has requested extra staff to assist with food prep and service. There are currently some Year 12 students who are helping during service. Trial last year to see if extra staff made the Tuckshop more profitable was put on hold due to extra staff leaving.

Motion: To continue with trial to see if Tuckshop can become more profitable.

Motioned: Angela

Seconded: Kerryn

**Principals Report:**

- SEE ATTACHED – [Principal's Report Feb 2021. docx.pdf](#)
- Introduced new staff – Ashley Spain (Yrs 11 - 12 Deputy) , Monica Thomas (Years 9-10 Deputy), Stacey Dolan (BSM).
- Day 8 numbers are down from projection (currently 739 students)
- AIP – school motto ‘Maximise Learning’ – Key areas are Wellbeing, Building Capability and Inclusion.
  - Wellbeing - standards of behaviour is a priority,
  - Building Capability – building skills of teachers,
  - Inclusion – teachers knowing their students.
  - [AIP MoranbahSHS 2021.pdf](#)
- SRS – Student Resource Scheme – see report carrying over \$14 000 due to 2 year cycle of textbooks. Spending an additional \$70 000 to cover costs this year.
  - SRS Fees for 2021: Years 7-10 \$60/Years 11-12 no additional cost.
  - SRS Fees are outlined in the attached documents:
  - [SRS Annual Parent Information Letter.pdf](#)
  - [SRS Resource List Year 7-10.pdf](#)
  - [SRS Resource List Year 11 .pdf](#)
  - [SRS Resource List Year 12 .pdf](#)
- Youth Worker 0.6 FTE – supporting Yrs 7-9 and Indigenous students.
- 13 new and beginning teachers started at MSHS this year and they have all settled in well.
- Induction Ceremony – recognised the highest ATAR from 2020.
- 22% of 2020 Year 12 students received an ATAR of 90+.
- New building for After School Centre will be completed by July 2021.
- \$100 000 will be spent on shade sails this year to improve the eating areas – Undercover areas for Year 8’s, Year 12’s and Year 10’s. – to assist in improving lunchtime behaviours
- Painting of D Block including toilets and Tuckshop
- Wednesday Week 6 – Year 7 Meet the Teachers

Leigh then took questions related to the Principals Report. Mark Singleton brought up issues of violence and behaviour at MSHS. He brought up issues including the students in class behaviour, playground behaviour, issues of alcohol at school. Some members of the P&C were intimidated, uncomfortable and took offence with the way Mark approached this with the P&C and we asked him to stop. We told Mark we are open to a discussion but that his approach during that meeting was not acceptable.

Indigenous Worker – still looking for someone to fulfil this role. An Indigenous T/A has been employed.

<p><b>General Business:</b></p>	<ul style="list-style-type: none"> <li>• Year 7 Camp 2021– Numbers for Year 7 are at 159 (the largest cohort in the school). These numbers are proving a barrier as most camps don't cater for groups this size. MSHS are still looking into a location for this camp, with the alternative being 'Wellbeing Days'. Year 11 Camp – Week 7, Year 10 camp – as above, Year 9 - Wellbeing day.</li> <li>• BRIGHT KIDS – Future planning             <ul style="list-style-type: none"> <li>○ Bright Kids have been facing some serious staffing issues that needed to be communicated with Parents as we lost two staff within 3 days. We then began working with a consultant Mel Comerford from Astute Early Years Services in attempt to find staff and in order to keep the service open. Mel has supplied us a consultant staff member Raquel for 4 weeks who is travelling up from Brisbane to work at Bright Kids. BMA have generously supplied accommodation for Raquel.</li> <li>○ Bright Kids are seeking funding support from various community stakeholders in order to keep working with Astute to ensure the service doesn't close and that quality staff are found. The MSHS P&amp;C have found the ongoing cost of this support a barrier to keeping the service open.</li> <li>○ Megan brought up how the liability associated with the MSHS P&amp;C Executive Committee being the Approved Provider for the service is too much for a volunteer committee to take on. This and the inability to source our own staff have raised the idea of seeking another provider to take over the running of Bright Kids.</li> </ul> </li> <li>• Motion: To begin looking for another provider to take over the After School Care based on the MSHS school grounds.</li> </ul> <p>Motion: Angela Peterson                      Seconded: Rachael Lewis</p>
<p><b>Motions moved from Meeting</b></p>	<ul style="list-style-type: none"> <li>• Motion: To buy a new cash register now and look into upgrading booster etc to potentially buy the new stock tracking system further down the track.             <ul style="list-style-type: none"> <li>○ Motioned: Angela Peterson    Seconded: Kylie Otago</li> </ul> </li> <li>• Motion: To continue with the Tuckshop trial with additional staff to see if Tuckshop can become more profitable.             <ul style="list-style-type: none"> <li>○ Motioned: Angela Peterson    Seconded: Kerryn Nicholas</li> </ul> </li> <li>• Motion: To begin looking for another provider to take over the After School Care based on the MSHS school grounds.             <ul style="list-style-type: none"> <li>○ Motion: Angela Peterson        Seconded: Rachael Lewis</li> </ul> </li> </ul>

<b>New Members:</b>	
<b>Date of next meeting:</b>	Proposed AGM Date: 15/3/2021 - followed by General Meeting
<b>Close:</b>	8:41pm
<b>Minutes Prepared by:</b>	Angela Peterson