PARENT INFORMATION

MORANBAH

STATE HIGH SCHOOL

Tomorrow's Future Today

✉ PO Box 63 Moranbah Qld 4744
⌂ 165-185 Mills Ave Moranbah Qld 4744
☎ (07) 4949 2111
@ admin@moranbahshs.eq.edu.au
🌐 www.moranbahshs.eq.edu.au

Dress Code / Uniform Guidelines

The capacity for state schools such as ours to develop a Dress Code is contained in the Education (General Provisions) Act of 2006. Consequences for non-compliance can be applied but it is our desire to work with parents and caregivers to support them to have students meet our school community expectations. Families experiencing financial hardship and are unable to purchase the school uniform are encouraged to contact the school. This code is fully endorsed and supported by the Moranbah State High School Parents and Citizens' Association.

The school Dress Code is strongly supported because it:

❖ Encourages a culture of school spirit and pride which is essential for an effective learning environment
❖ Wearing a uniform promotes social equality among students because they diminish socioeconomic differences by reducing peer pressure associated with expensive 'brand' clothing
❖ Addresses health and safety policies by ensuring students are wearing appropriate footwear and sun-safe clothing
❖ Improves student safety by enabling staff to identify within the school grounds who are not associated with the school

Moranbah State High School understands and accepts that some cultures and religions have specific requirements. Modifications to the uniform that comply with recognised cultural or religious values may be negotiated with the Principal.

All short or long term exceptions to the Dress Code require Principal approval.

The Moranbah State High School uniform can only be purchased from Intersport, located in Town Square Moranbah. Look-a-like uniforms are not acceptable.

Have RESPECT and Take RESPONSIBILTY

by wearing our school uniform with pride.

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School Shoes

Department of Education and Workplace Health and Safety regulations clearly state that students' footwear must provide adequate protection and cover the entire foot. In practical classes (eg Art, Science, Hospitality, ITD etc) 'footwear with impervious uppers will be worn". The acceptable footwear at Moranbah State High School is a **fully enclosed sports jogger appropriate to the formality of schooling**. No student is permitted to wear canvas shoes of any sort, ballet shoes, skaters or hi top boots. Students are required to wear a **Dress** uniform every **Monday** and on **special occasions** determined by the school. On these days the colour of the shoes **must be predominately black.**

Guide to Correct Foot Wear

Black or predominately black sports shoes or leather shoes are appropriate for Monday's Formal uniform

Canvas shoes of any kind are not permitted at Moranbah SHS. Coloured sports shoes are not acceptable for Monday's formal uniform

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Dress Uniform

Dress Uniform to be worn every **Monday** and on special occasions as determined by the school. The Dress Uniform consists of:

- Formal Shirt: White and Blue Stripe available in both "*Men's*" and "*Ladies*" cut
- Senior students (Years 10 to 12) wear a navy tie
- Navy Formal Shorts, Skirt or Culottes. Skirts and Culottes hemline not to be more than 5cms above the knee
- Black Shoes (joggers are acceptable)
- **Plain** **White** or **Plain** **Black** socks that must be **visible above the shoe**

Junior   **Senior**

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Sports Uniform

Sports Uniform to be worn **Tuesday** through to **Friday**

- Junior Students (Years 7 to 9): School **Dark Blue** POLO Shirt
- Senior Students (Years 10 to 12): School **Light Blue** POLO Shirt
- All students: School **Navy Moranbah SHS embroidered** shorts or skorts
- **Sturdy** jogger in school appropriate colours
- <u>Plain</u> **White or** <u>Plain</u> **Black** socks that must be **visible above the shoe**

Junior   **Senior**

Winter Uniform

- Navy and Light Blue OR Navy Jacket with Moranbah SHS Logo
- **PLAIN Navy** jumper (<u>no</u> logos or slogans)
- Dress Uniform: <u>Formal</u> Long **Navy** Pants (no jeans or leggings) or Formal Shorts/Skirt/Skort
- Black or Navy stockings/tights are acceptable to wear under the Formal Skirt
- Sports Uniform: **PLAIN navy** tracksuit pants with school jacket or **PLAIN navy** jumper

School Hat

- A **PLAIN navy** bucket hat or the reversible school hat (navy blue on one side with your House colour on the reversed side)
- All students MUST wear a hat for outdoor activities

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Practical Subject Areas (eg Art, Ag Science, ITD etc)

Students should ensure that hair is tied back and wear appropriate PPE. These may include work boots, long pants, long sleeved shirts, wide brimmed hats and impervious upper shoes. In some cases, aprons and hats are required.

Jewellery, Hair and Make-up

Jewellery

- ➢ A wrist watch
- ➢ Maximum of two rings
- ➢ One necklace
- ➢ Maximum of two wrist jewellery items (that is, bracelet, bangle, charity band)

Piercings

- ➢ Maximum of two pairs of earrings in each ear (sleepers and studs preferred)
- ➢ White solid plugs are acceptable, stretchers and tunnels are not permitted
- ➢ Inconspicuous nose stud
- ➢ No other facial piercings permitted. Students will be asked to remove facial piercings

Hair & Makeup

- ➢ *Moranbah State High School P&C Association supports the school's preference for* natural hair colours with discreet colourations, streaks or tips
- ➢ Neutral/Discrete makeup used for sun-safety or to cover small blemishes may be applied
- ➢ Facial hair needs to be well groomed/shaved

Other

- ➢ Neutral toned under garments are to be worn under school shirts. No boxer shorts are to be visible
- ➢ Shirt sleeves must be rolled down for sun safety
- ➢ Torn, tattered, stained/marked clothing and clothing in need of repair is not to be worn

Free Dress Days

On specified days students may be permitted to wear free dress as part of a fundraising effort. Students must wear school appropriate modest clothing; any inappropriate clothing must not be worn. The usual safety regulations regarding the wearing of closed in shoes and approved jewellery and make-up applies on free dress days.

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Consequences for failing to wear the correct school uniform

Wearing the school uniform is a school wide expectation under the Core Values of Respect and Responsibility.

Where a student has not been able to wear the correct uniform for a day because of circumstances beyond the control of the student and/or the student's parent, a note with the explanation must be provided to the **Year Coordinator <u>prior</u> to the start of the student's day**.

Step 1: Referral to the relevant Year Level Coordinator

Step 2: Where applicable, the student is required to change into a correct uniform provided (on loan) by the school OR contact is made with the parent / caregiver to bring in the correct uniform to the school for the student to change into. Removal of incorrect jewellery will occur immediately and stored in the school safe until 2:20pm when the student can collect it. Where not appropriate for student to change into the correct uniform, parental contact will be made and lunchtime detentions / grounds improvement will result.

Step 3: If a student argues or shows disrespect when being directed about Dress Code after rule reminders, the student will be referred to the Year Level Deputy Principal. Consequences will be applied for *"failure to comply with the School's Student Code of Conduct and disobedience"*.

Note:

If a student fails to wear the correct uniform they will be prevented from:

- participating in curriculum for reasons of safety (eg: inappropriate footwear in practical learning environments)
- attending or participating in any activity for which the student would have been representing the school
- attending or participating in any school activity that, in the reasonable opinion of the principal, is not part of the essential educational program of the school (including excursions or extra-curricular activities)

Where a student has not been able to wear the correct uniform for a day because of circumstances beyond the control of the student and/or the student's parent, a note with the explanation must be provided to the Year Coordinator <u>prior</u> to the start of the student's day.

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Homework Policy

Homework provides students with the opportunities to consolidate their classroom learning, pattern behaviour for lifelong learning beyond the classroom and involve family members in their learning. The setting of homework considers the needs for students to have a balanced lifestyle.

Purpose of Homework:

Homework is work that enhances student learning. It should be varied, challenging and clearly related to class work. It assists students to:

- Revise and reflect to consolidate in class learning
- Apply knowledge and skills in new contexts
- Purse knowledge individually and imaginatively
- Prepare for forthcoming classroom learning
- Develop as independent learners

RESPONSIBLILITIES:

For Teachers:

Teachers can help students establish a routine of regular, independent study by:

- Clearly communicating the purpose, benefits and expectations of all homework
- Checking homework regularly and provide timely and useful feedback
- Using homework that is varied, challenging and directly related to class work and appropriate to students learning needs
- Explicitly teaching strategies to develop organisational and time-management skills and providing opportunities to practice these strategies through homework
- Considering other academic and personal development activities (school based or other) that students could be engaged in when setting homework
- Discussing with parents and caregivers any developing problems concerning their child's homework and suggesting strategies to assist with their homework

For Students:

Students can take responsibility for their own learning by:

- Maintaining a diary to record homework tasks in
- Discussing with their parents or caregiver's homework expectations
- Accepting the responsibility for the completion of homework tasks with in a set time frame
- Following up on comments made by teachers
- Seeking assistance when difficulties arise
- Organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities and part-time employment
- Take advantage of the school's Homework Club (Monday's 2:30pm- 3:30pm in iCentre)
- Have a designated study area to complete homework

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For Parents and Caregivers:

Parent/Carer can help their children by:

- Helping them to complete tasks by discussing key questions or directing them to resources
- Encouraging them to organise their time and take responsibility for their learning
- Encouraging them to read and take an interest in and discuss current local, national and international events
- Helping them to balance the amount of time spent completing homework, watching television, playing computer games, playing sports and engaging in other recreational activities
- Contacting the relevant teacher to discuss any concerns about the nature of homework
- Encourage students to participate in Homework Club (Monday's 2:30pm- 3:30pm in the iCentre)
- Encourage students to have a designated study area to complete their homework

AMOUNT OF HOMEWORK

Junior Phase (Year 7, 8 and 9)

- Homework in **Year 7, 8 and 9** could be up to but generally **not more than 5 hours per week**. This equates to approximately 15 minutes per subject a night (students have 4 subjects a day) each week night.

Senior Phase (Years 10, 11, and 12)

- The amount of time devoted to homework and independent study will vary according to the students learning needs and individual program of learning. These are determined by their SET Plans.

CONSEQUENCES FOR FAILURE TO COMPLETE HOMEWORK

Under s**283** 157 s**283** *Education (General Provisions) Regulations 2006*:

(2) The principal of, or a teacher at, the school may detain the student as punishment for disobedience, misconduct, wilful neglect to prepare homework or for another breach of the school discipline.

(3) A period of detention imposed under subsection (2) must not be more than-

(a) 20 minutes during the school lunch recess; or

(b) one-half hour after the school program for the day is finished

Moranbah State High School will enforce a detention at recess or after school (parental permission will be sort first) as described above for failure to complete homework. Parents will be notified by phone or letter if failure to complete homework becomes a regular occurrence.

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BRING YOUR OWN DEVICE (BYOD) PROGRAM

Students at Moranbah State High School have been participating in a BYOD program since we introduced the program at the start of the 2015 school year. Students have the option to bring to school an existing device from home or purchase a new laptop / tablet that meets our minimum specifications (see below). The BYOD program allows students to connect their personal device to the school's internet and allows teachers to maximise learning experiences in classroom, ensuring students become technologically literate.

MINIMUM SPECS

Machine type	Laptop – touch screen, pen enabled	**Hard drive**	256GB or higher (recommended solid state drive)
Platform	PC/MAC	**Operating system**	Windows 11 **NOT** S Version, macOS 12 Monterey
Screen size	13 inches or bigger	**Wireless**	802.11ac or higher
Processor	Intel i5 or higher, M1 chip	**Ports**	1 USB port, audio in/out, in-built microphone, HDMI, USB-C
RAM	8GB or higher	**Battery life**	6+ hours or higher
Wireless Capability	5GHz	**Anti-Virus**	Windows 11 Defender firewall is turn on for Private and Guest networks
Software	Microsoft office – Free for state school students		

PLEASE NOTE: Chromebook and Android Devices DO NOT CONNECT to the school network.

For a comprehensive overview and documentation please go to our BYOD page on the school website.

QParents

Fact sheet for parents

What is QParents?

QParents is a user-friendly portal accessible via app or web browser, providing parents with secure online access to information about their child's schooling.

How will QParents assist me?

QParents enables you to access and manage information about your child online.

What information is available in QParents?

You can access information about:

- attendance details
- timetables and upcoming events
- report cards and assessments
- invoices and payment history.

What are the benefits of using QParents?

You will benefit from:

- greater transparency with online access to your child's information
- ease of viewing and updating your child's details including address and medical conditions
- anytime, anywhere access on a smart phone, tablet or computer
- access to the latest information in one centralised place
- improved administration efficiencies and reduced printing and mail outs.

Which schools use QParents?

QParents is an optional resource available to any Queensland state school. Depending on the needs of their community, schools may choose to use QParents.

Contact your child's school to find out if they are registered to use QParents.

How do I register for QParents?

Your child's school will send you a letter or email inviting you to register for QParents. You will then be able to register via the secure QParents website: qparents.qld.edu.au using the unique invitation code contained in the letter or email.

You will require each child's unique EQ ID and you must verify your identity by providing 100 points of ID. If you cannot verify your identity online, you should contact your child's school for assistance.

The school will review your registration and approve your account. You will then be able to access the QParents app and delegate read-only access to another parent, carer or family member, known as a 'Delegated Viewer'.

For more information on registering and verifying your identity, see the QParents registration fact sheet.

What personal information is stored about me in QParents?

The following details are securely stored on your QParents account:

- your full name
- your email address
- your mobile phone number (if provided)
- basic details of any delegated viewers you have invited
- the types of documents you provided during registration (but not the actual documents)
- details of any payments you have made (but not credit card details).

Where is my personal information stored?

The Department of Education has contracted Microsoft to host the QParents app. Your personal information is stored in Microsoft's secure data centre in Australia. All personal information is protected using the latest encryption techniques, rendering this information unreadable to unauthorised people. For more information, see the Microsoft Azure Trust Centre.

Queensland Government

Fact sheet for parents

Will you use my data for advertising purposes?

No. Queensland Government agencies are not permitted to disclose your information for marketing, advertising or other purposes.

Where has my child's information been sourced from?

Information about your child in QParents has been collected through school processes such as enrolment and/or recorded by teachers and school staff in the school's IT system called OneSchool.

How current is the information in QParents?

Information will be available in QParents as soon as it has been recorded or updated in OneSchool.

Any information updated by you in QParents (e.g. reasons for absences, your child's details or medical conditions) will be available immediately for the school to review and confirm the update in OneSchool.

What happens if I don't want my child's information in QParents?

Where there is more than one parent or guardian of a child, either party may opt to have a QParents account. In these circumstances, your child's information will be available to the other parent or guardian. If all parties do not want their child's information in QParents, you should contact your child's school.

Where can I find help using QParents?

If you need assistance using QParents, you can:

- check the help page at qparents.qld.edu.au/#/help
- call 13 QGOV (13 74 68)
- contact your child's school.

Queensland Government

QParents

Registration fact sheet

What do I need to register for QParents?

To register, you will need:

- your unique invitation code sent to you by your child's school
- an active email account
- each child's EQ ID number
- 100 points of ID to verify your identity.

How do I verify my identity?

To verify your identity online, you must provide at least 100 points from the online documents list:

Document	Points	Document	Points
Australian passport	50 pts	Australian marriage certificate	40 pts
Australian driver licence	50 pts	Australian change of name certificate	40 pts
Australian birth certificate	50 pts	Australian visa (foreign passport)	20 pts
Australian citizenship certificate	40 pts	Medicare card	20 pts

What if I can't verify my identity online?

If you are unable to provide 100 points of ID online, you can still register for QParents.

During the registration process, select the 'not enough ID' option and then visit the school to have your identity verified.

The school can verify your identity using a combination of 100 points of the following documents and the additional identity documents.

Document	Points	Document	Points
Passport	60 pts	Marriage certificate	40 pts
Driver licence	60 pts	Citizenship certificate	40 pts
Birth certificate	50 pts	Change of name certificate	40 pts

Additional identity documents

You will also need to show at least one additional document from List 1 or two documents from List 2.

List 1	List 2
Learner driver's licence	Bank statement showing your name and address (less than 6 months old)
Working with Children Check (blue card)	Utilities statement showing your name and address (less than 6 months old)
Adult proof of age card	Pensioner Concession Card
Queensland Weapons Licence	Department of Veterans' Affairs entitlement card
Industry Authority cards (issued by the Department of Transport and Main Roads)	Health Care Card or Seniors Health Card or other Department of Human Services entitlement cards
	Student identity card issued by an Australian education institution
	Queensland or Australian Government staff identity card

Still unable to verify your identity?

In exceptional circumstances, school principals may approve QParent accounts under the 'Known Person/Community Standing' option.

When will my account be activated?

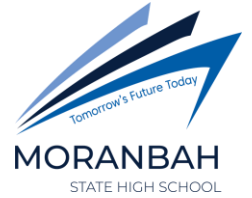Once your identity has been verified, the school will activate your account.

Need help?

Additional assistance is available from:

- QParents help page at qparents.qld.edu.au/#/help
- call 13 QGOV (13 74 68)
- contact your child's school.

Queensland Government

SAVE TIME IN THE LINE – PREORDER YOUR TUCKSHOP USING MUNCH MONITOR!

Moranbah State High School Tuckshop accepts online orders using Munch Monitor

Setting up an online account is easy! Account cost is a low $3.65 per family per term.

1. Go to www.munchmonitor.com/account/register
2. Enter the School ID: **moranbahshs** and the school password: **mshs4744**.
3. Enter your email address.
4. Enter your chosen password. Passwords must be 8 characters long and must include letters, numbers and special characters.
5. Review and tick on the Terms of Use.
6. Click Register.
7. Check your emails and click on the Activation Link in the email sent to your nominated email address by Munch Monitor.
8. Follow the steps to create your Parent profile, create your Students, and Top Up Funds.
9. You are now ready to order online!

Existing Munch Monitor Account Holders

If you have an existing account with Munch Monitor from your previous school, there is no need to register for another new account. Simply log into your previous account and add new student profiles. To add a Moranbah SHS student to your existing account please follow the below steps:

1. On the Munch Monitor Home Page click on the three bars on the right and select MY ACCOUNT / Profile.
2. Click Add Student.
3. Complete the student details: first name, last name, gender.
4. In the School Details section, choose Moranbah State High School from the drop-down menu and then choose the correct class.
5. Tick the Terms and Conditions then mark if your student has allergies.

Submitting a Lunch Order
1. Click on Canteen, choose the date you want to order for, then click on the student account.
2. Select the items.
3. You can choose different students for the same date by clicking on their profile.
4. You can choose different dates by clicking on the calendar icon.
5. Once you have completed your order/s, click Proceed to checkout.
6. Check the details then conform the order.

Munch Monitor Features
- Order anytime you want using web browsers such as Chrome, Edge or Safari.
- Use desktops, laptops, tablets or smart phone with internet access.
- Top-up your account online using VISA/MasterCard, go to MY ACCOUNT / Top Up Account.
- No transaction fee for each order, you pay one low family account fee per term.
- View the frequently asked questions at https://www.munchmonitor.com/help/faq
- Call or email Munch Monitor for assistance 1300 796 190, help@munchmonitor.com.

Munch Monitor…making your school day easier